

Application No.: \_\_\_\_\_ Date: \_\_\_\_\_  
Application Fee: \_\_\_\_\_ (non-refundable)

Tax Map No: \_\_\_\_\_  
Lot Size: \_\_\_\_\_

**BUILDING PERMIT APPLICATION  
TOWN OF NORTH HERO**

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Applicant: \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Mailing address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Owner of Record: \_\_\_\_\_ Phone: \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Town: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Location of property: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**New dwellings, commercial, industrial or multi-family structures, require State water & wastewater permits in hand before submitting this application. New dwellings on a TOWN road require a Selectboard approval on the driveway entrance by submitting an "Application for Driveway from TOWN Road. New dwellings on a State road must apply to the VT Department of Transportation for access from a State highway before construction.**

- New Dwelling \_\_\_\_\_ sq. ft., 1<sup>st</sup> flr. \_\_\_\_\_ sq.ft., 2<sup>nd</sup> flr.
- Enclosed Additions: Common Area, Bedroom or Bathroom \_\_\_\_\_ sq. ft,
- Accessory Buildings \_\_\_\_\_ sq. ft.
- Stairs, Decks, Ramps \_\_\_\_\_ sq. ft.       Fences over 6 feet in height
- Garage or Barn \_\_\_\_\_ sq. ft.       In-ground Swimming Pool
- Commercial,  Industrial,  Multi-family \_\_\_\_\_ sq. ft., 1<sup>st</sup> flr. \_\_\_\_\_ sq. ft, 2<sup>nd</sup> flr

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of owner: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant or any interested party may appeal the decision of the Administrative Officer within 15 days of the date of such decision by filing an appeal with the Development Review Board.

**ALL FEES MUST BE PAID WITHIN 30 DAYS OF THE DATE OF APPROVAL TO BECOME EFFECTIVE.  
Construction must commence within two years; otherwise the permit will be nullified.**

**A Certificate of Compliance application must be filed upon completion of this project (attached)**

**DO NOT WRITE BELOW THIS LINE**

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Application is: Approved  Denied  Returned  DRB approval required   
DRB approved  Date: \_\_\_\_\_ State Wastewater Permits received

Fees to be paid: \_\_\_\_\_ sq. ft. \_\_\_\_\_ @ \_\_\_\_\_ per ft. = \$ \_\_\_\_\_  
\_\_\_\_\_ sq. ft. \_\_\_\_\_ @ \_\_\_\_\_ per ft. = \_\_\_\_\_  
\_\_\_\_\_ sq. ft. \_\_\_\_\_ @ \_\_\_\_\_ per ft. = \_\_\_\_\_  
Total Fee Due \$ \_\_\_\_\_

Conditions:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Zoning Administrator, signature \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**Town of North Hero  
Building Permit Requirements.**

Please read and sign

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All applications will be returned to the applicant if the following is required:

1. Development Review Board approval for:
  - a) Change of Use or Change of Conditional Use
  - b) Setback variance
  - c) Pre-existing nonconforming small lot
  - d) All lots on Butler Island
  
2. State water supply and wastewater permits.

Application for obtaining any required water supply and wastewater disposal permit is the sole responsibility of the landowner or applicant and must be done before any construction permit can be issued. To obtain more information, or to determine whether a permit is or is not required, contact the Agency of Natural Resources, Department of Environmental Conservation, and Wastewater Management Division (district 6) at (802) 879-5656.

After receiving the required permits, you may then re-file your Building Permit application.

Applications may also be returned if the following required information is not submitted:

1. A plot plan (map) showing all lot dimensions, easements, rights of way, and elevations
2. Dimensions and location of all existing and proposed structures. A drawing, or drawings of the proposed structure including floor plans, height and dimensions is required.
3. Distances from all property lines to all structures, also distances from any wetlands, rivers, streams or lakeshore ( measuring to top of bank).
4. For lakefront properties, indicate the elevation of the lowest floor level, which is the basement floor level, if there is a basement.
5. For additions, indicate existing and proposed areas to be added, with all dimensions and floor plans. Indicate number of stories.
6. Town or State driveway permits, if applicable, on new construction or new subdivisions
7. State permits are required for all rental units, please contact the Zoning Administrator

for details.

If you require any help with the application, please call the Zoning Administrator at (802) 598-6042 or call the office at (802) 372-6926.

If your application is returned, we will send you the applicable Development Review Board application and requirements. You will also be notified of the first hearing date available and date the hearing will be warned. This is the date by which we must have your DRB application and information.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_