

**TOWN OF NORTH HERO, VERMONT**

PO Box 38  
North Hero, Vermont 05474

Water Department ♦ Phone 802-372-6258 ♦ Fax 802-372-3806

**REQUEST FOR CHANGE OF OWNERSHIP**

**A \$25.00 processing fee must accompany this form**

**PARCEL ID:** \_\_\_\_\_

**PROPERTY LOCATION (911):** \_\_\_\_\_

**OLD OWNER:**

Name: \_\_\_\_\_

**NEW OWNER:**

Name: \_\_\_\_\_

Mailing Address Following Property Transfer:

\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**WATER SERVICE:**

Annual

OR

Seasonal (4/15 – 11/15)

**If seasonal water is selected you are required to submit a Seasonal User On/Off Selection Form.**

**\*For notification in the event of emergency water safety issues please complete and attach a VT Alert Authorization form.\***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Seasonal User – Turn On and Turn Off Selection

The following methods are listed for you to choose from; please check one:

- Owner will turn water on and off
- An agent (Plumber/caretaker) will turn water on and off  
Name of Agent: \_\_\_\_\_  
Agent's Phone Number: \_\_\_\_\_
- The NH Water Department, **with required notice**, will turn the water on and off

Owner:

Property ID Number (Tax Map Number): \_\_\_\_\_

Name: \_\_\_\_\_

North Hero Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

NH Water Department turn on/off's are subject to the following conditions:

- 72 hour **notice** is required; **call 802-372-6258**
- Property owner or their designee must be available
- 911 number is clearly visible
- Weekday hours are Monday – Friday 7AM to 3PM, at no cost
- Weekend service, subject to availability, is billed at a \$100 flat fee and is during the hours of 8AM to Noon

The Town is held harmless when the PROPERTY OWNER has elected to turn on/off the water themselves or when utilizing a plumber/caretaker. The PROPERTY OWNER assumes all responsibility for damage to their property and the Town's curb stop.

The Town, **with required notice**, will turn on seasonal users after April 14<sup>th</sup> and turn off seasonal users no later than November 15<sup>th</sup>. The PROPERTY OWNER agrees to hold the Town harmless for any and all damage to the property when the water is turned on or off between the above dates.

**All seasonal** connections will be monitored. Any seasonal connection found not in compliance with the time frames will be shut-off.

Questions should be directed to: NH Water Department at 802-372-6258 or [watersystem@northherovt.com](mailto:watersystem@northherovt.com)

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**Town of North Hero**  
**Water Department**

**PO Box 38**  
**North Hero, VT 05474**  
**[www.northherovt.com](http://www.northherovt.com)**

We would like to inform you of a service the Town of North Hero – Water Department offers as part of our commitment to providing and improving service for our water users. The North Hero Water Board has enrolled with VT-ALERT, a Vermont state system for emergency notifications, which can be used to notify you in the event of **water safety issues** in the community. This is intended to help provide, along with other state mandated methods of communication, timely information regarding concerns with the water system.

To make the system work best for you, please provide contact information that will ensure the messages the Water Department sends out through VT-ALERT will reach you in a timely and effective manner. Email and text messages (sent to mobile phones) are the most efficient, but alerts can go out through voice calls as well.

**\*\*REMINDER: remember that voice calls could come at any time of day or night\*\***

Return your contact information with your water payment, or via mail (PO Box 38) or email ([townclerk@northherovt.com](mailto:townclerk@northherovt.com)). Please call, 372-6926 ext.1, if you have any questions.

Sincerely,

North Hero Water Board

Parcel ID#: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_.\_\_\_\_

Print Name(s): \_\_\_\_\_

Physical (911) Address: \_\_\_\_\_

Text Message phone number (mobile only): \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Text Message phone number (mobile only): \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Landline phone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Landline phone: \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Authorized Signature:	Date:
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Please go to [www.vtalert.gov](http://www.vtalert.gov) for more information about the Vermont Alert program.

Telephone: 802-372-6926 Fax: 802-372-3806  
Email: [townclerk@northherovt.com](mailto:townclerk@northherovt.com)