

Draft

North Hero Water Board Meeting  
Monday, July 19, 2010 5:00 P.M.  
Board Meeting/Town Office

In Attendance: Water Board: Larry Dupont, Robert Rousseau, Frank Datillio, Rob  
Cunningham and Jay O'Boyle  
Board Clerk: Jo-Ann Tier  
Town Clerk/Treasurer: Pete Johnson  
Water Operator: Jeff Gratton  
Guest: Robert McKitty and John Duncan, PE, NSPE  
(Senior Engineer) a. 5:20 P.M. l. 6:28 P.M.

#### CALL MEETING TO ORDER

Meeting was called to order by Chair Jay O'Boyle at 5:02 P.M.

#### REVIEW AND APPROVE BILLS FOR PAYMENT

Warrant with invoices attached in the amount of \$2,427.12 was circulated for Board review.

Larry Dupont made a motion that the warrant in the amount of \$2,427.12 be paid. This motion was seconded by Rob Cunningham... hearing no further discussion – this motion was carried 5-0.

#### ADJUSTMENT OF AGENDA

Board agreed to move along with the agenda and once John Duncan arrived – the agenda would be moved to the discussion with him.

#### APPROVAL OF MINUTES.... June 28, 2010

Larry Dupont made a motion that the minutes of June 28, 2010 be accepted as read.. this motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried 5-0.

#### REPORTS

##### Water Operator

Jeff asked the Board if they had any questions from his e.mailing reports.

Discussion... took place on a filter repair kit and if possible to purchase one.

Jeff should have the answer this week.

Jeff reported that he and Kevin are “chipping away” at the hit list.

Also reported was that the annual report went well.

Questions was asked of Jeff... West Shore... water quality issue.. how is it going?

Blow-off procedures being used was shared by Jeff with the Board.

Town Clerk

Pete reported that the delinquent water bills are moving along well... At this point, the figure is in the neighborhood of being outstanding by \$2,200.00.. with 10 outstanding collectable accounts. He will continue to keep the Board informed.

The end-of-the-year... good to the figure of \$2,000.00. Pete referenced that he and Rob communicated as the end-of-the year approached.

RECOGNITION OF VISITORS AND PUBLIC COMMENTS

Robert McKitty was in attendance. He shared with the Board that the previous owners of the property he purchased paid for 2 hook-on fees.

The water line was brought only to the 509 Lakeview Drive with water services to 523 from the 509 location. (523 is a home that the McKitty's rent)

Mr. McKitty would like to disconnect the water line running from 509 to 523 and to run this line to the main line on Lakeview Drive.

Larry Dupont made a motion to approve Robert McKitty's request to tape the line Property on 523 Lakeview Drive. This motion was seconded by Rob Cunningham. hearing no further discussion.. this motion was carried 5-0.

Board did ask Rob to inform Water Operator, Jeff Gratton, when the line would be put in.

Rob informed the Board that IRICK Excavating and the Fleury's will be doing the work. Pete Johnson informed Rob that now instead of getting one water bill with both payments on the invoice – he will invoice separately for each home.

UNFINISHED BUSINESS.... Discussion/Action

Update... Kelsey Property

West View Lane.... The letter mailed out return/receipt/requested to Mary Jane Healy/Martin Deem/Robert Kelsey – dated: July 09, 2010 was read by Chair Jay O'Boyle.

Said letter references a water leak in the privately owned water line. to project and maintain the safety and integrity of the public water system, this leak must be repaired as soon as possible.

If the leak is not repaired within thirty days of the date of the letter (August 07, 2010) the privately owned water line will be shut off at the curb stop connection to the main line.

It was noted that all three have signed for the letter sent on July 09, 2010. Conversation has taken place with Mary Jane Healy and Jay O'Boyle will be in touch with Martin Deem if no contact is made by him.

Board agreed as the time did get closer to August 8<sup>th</sup>.. and if no action was being taken, that an attempt by the Board, will be made to try to schedule a meeting to come up with a solution.

It was noted that excellent pictures are on file for the waterline on West View Lane along with drawings.

Note: Chair Jay O'Boyle will return from holiday on August 6<sup>th</sup> and will follow-up if the need be.

#### Update... Knight's Cove Road

Discussion...

- no paperwork on file
- no drawings on file
- not pressured tested
- some feel that the work could have been done by Scandore Construction
- the feeling is that the pipe is 1 ½ inches.
- Number of homes services with this line was in question

Jay shared that Terry Schaefer spoke with him about having some information that he will share.

Note: Terry has shared that he may attend this meeting... did not appear

Discussion... Board agreed that paperwork has to be completed... drawings, easement information, etc.

Note: Jay will be getting back to Pete Lavigne.

John Duncan... Senior Engineer...

John distributed to the Board:

- Engineering Feasibility Study for DBP Reduction
- Existing Process Flow Diagram
- Proposed process flow diagram for Chlorine – with updates
- Proposed process flow diagram for Chloramine .. with updates
- 5.2.3.19 North Hero – Existing System
- 5.2.3.20 North Hero – Proposed Alternatives
- 5.2.3.21 North Hero – Other DBP Reduction Alternatives
- Fact Sheet: State 2 Disinfectants and Disinfection Byproducts Rule
- Critical Deadlines and Requirements;
  - October 01, 2013 No later than this date, systems must:
    - =complete their Stage 2 DBPR Compliance Monitoring Plan (Systems serving more than 3,300 people must submit their Monitoring Plan to the State).
    - =Begin complying with monitoring requirements of the Stage 2 DBPR.

Discussion (s)

Board agreed that October 01, 2013 will come quick...

Board asked that John task out various solutions working around a \$500,000.00 figure and in doing so... taking into consideration some of the following:

- water pipe extension
- current capacity
- booster system
- raw water in a shallow area (8')
- shelf list of .. chlorine/chloramines.. summer/year round
- monitoring requirements
- what is out there for re-financing?
- etc.

John did share with the Board that there is NO grant monies out there at this time.

Discussion took place on the money balance for Loan WPD-175 (\$5,600.00 – July 2009) John said we are under current budget.. he suggested that the Board forward a letter for an amendment, to the State, with the “scope of services” that the Board would like to have take place from the balance of the Loan WPD-175.

#### NEW BUSINESS

None at this time.

#### CORRESPONDENCE OR SHARING... Discussion/Action

None at this time.

#### EXECUTIVE SESSION

Larry Dupont made a motion to recess this meeting and to go into Executive Session at 6:40 P.M. for personnel matters. This motion was seconded by Jay O’Boyle.. hearing no further discussion.. this motion was carried 5-0.

Jay O’Boyle made a motion to come out of Executive Session at 7:00 P.M. and to reconvene the meeting.. this motion was seconded by Larry Dupont .. hearing no further discussion ,, this motion was carried 5-0.

## AGENDA BUILDING

August 23, 2010 6:30 P.M. John Duncan.... Various proposals requested of the Board as a result of the discussion this evening.

Update.... West View Lane

Update... Knights' Cove

## ADJOURNMENT

Jay O'Boyle made a motion to adjourn this meeting at 7:01 P.M. This motion was seconded by Larry Dupont.. hearing no further discussion.. this motion was carried 5-0.

Note: Jay O'Boyle will be away from July 24<sup>th</sup> to August 6<sup>th</sup> .... Upon his return he will review e-mails received during his absence. Any info that needs to be shared with be forwarded to the Board.