

Draft

North Hero Water Board Meeting
Monday, June 28, 2010... 5:00 P.M.
Board Meeting/Town Office

In attendance: Water Board: Jay O'Boyle, Larry Dupont, Robert Rousseau
Rob Cunningham a. 5:40 P.M.

Absent: Frank Datillio

Board Clerk: Jo-Ann Tier

Town Clerk/Treasurer: Pete Johnson

Water Operator: Jeff Gratton a. 6:15 P.M.

Assistant Water Operator: Doug Ward 6:17 P.M.

Guest: (did not sign Guest List) Michael Sullivan and Joe Poquette a 6:26 P.M.

CALL MEETING TO ORDER

Meeting was called to order by Chair Jay O'Boyle at 5:00 P.M.

REVIEW AND APPROVE BILLS FOR PAYMENT

The warrant in the amount of \$53,379.84 was circulated for the Boards review. Rob Cunningham made a motion to have the warrant in the amount of \$53,379.84 be approved for payment. This motion was seconded by Larry Dupont.. hearing no further discussion.. this motion was carried 4-0..

ADJUSTMENT OF AGENDA

Michael Sullivan has asked to meet with the Board sometime during this meeting.

APPROVAL OF MINUTES.... May 24, 2010

Note.... Page 2 under Report – Water Operator... word should appear as bollard and not ballard.

Larry Dupont made a motion to approve the minutes with noted correction. Robert Rousseau seconded this motion.. hearing no further discussion.. this motion was carried 3-0.

REPORTS

Water Operator

Jeff review content in e-mails he has sent to the Board.

He also shared –

- Water quality is doing well

- Test kit recently acquired .. its purpose, etc.

The Board stressed with Jeff the importance to continue the flushing of the lines.

Other water concerns discussed:

Discussion took place on:

- chlorine – chloramines
- water tower
- what could be done at the Station Road site other than a water tower.

Board agreed to have Jay phone Joe Duncan asking him to write up proposals for the subjects discussed this evening and ask him if it is possible for him to attend the July 19th meeting.

Leak.... Kelsey property

Discussion

- leakage is visible
- continuation puts the water system in danger
- how many days should be given to have this issue come to closure
- if issue is not resolved – water will have to be shut-off
- copies of any correspondence must be sent to all involved

Board agreed for Rob Cunningham to draft a letter to be sent... said letter to be e.mailed for Board review and approval prior to being mailed.

Lock Box

A sample lock box was available at this Board Meeting for the review by the Board.

Town Clerk Treasurer

Pete updated the Board on the delinquent water bills and the steps his office could be taking in the near future.

The ERU CD

Discussion.....

Jay O'Boyle made a motion to transfer \$20,000.00 from the CD to have an end-of-the year supplement in the budget. This motion as seconded by Rob Cunningham.. hearing no further discussion.. this motion was carried 5-0.

Note: CD balance following this transaction is \$192,351.83.

RECOGNITION OF VISITORS AND PUBLIC COMMENTS

Joe Poquette

Joe thanked the Board for the letter he received.

The Board reviewed the plans for the proposed subdivision.. sheets 2 & 6 dated June 22, 2010. The drawings were approved with the clarifications stated below:

- The flushing hydrant shall be an Eclipse No.2. No substitution is allowed due to the need for standardization. Inlet connection shall be 2" and outlet connection shall be 2 ½".
- A 6" in-line gate valve shall be installed at the junction of the main access road and the end of the cul-du-sac with the Eclipse hydrant before the valve to create a dead end line to help facilitate flushing of the main water line.

Jay O'Boyle will forward a letter to Joe Poquette on behalf of the Board which is to include clarifications as stated.. Also, installation is subject to the Town of North Hero New Service Connection guidelines with final approval contingent on the submission and approval of all permits, the payments of the appropriate fees, required easement and final inspection. Note to be added: one ERU will be provided for each residence upon receipt of completed Water Service Agreement.

Joe will forward as-built plans to the Town Clerk for his project.

Board thanked Joe for attend the meeting this evening.

Michael Sullivan

Michael shared that he is a property owner for two dwellings on Atkins Bay. One dwelling is being put up for sale. He asked if the water to this cottage could be left on until July 18th as he has company coming.

Discussion.

Larry Dupont made a motion that the water to this dwelling be turned off after July 18th and that Mr. Sullivan pay the fee for this shut-off. This motion was seconded by Rob Cunningham.. hearing no further discussion.. this motion was carried 4-0.

Michael complimented the Water Board for the insert they put in with the water bills.

Note.. they shared with the water users a Water System Quality Report which included...

- possible sources of contaminations
- summer water conservation program
- theft of water services
- test results for 2009
- drinking water violations incurred during 2009
- steps to correct the violations

The Board thanked Michael Sullivan for attending the meeting this evening.

UNFINISHED BUSINESS... Discussion/Action

Employee discussion

Discussion

Board agreed that Larry Dupont and Robert Rousseau will have an employee performance review in July which would also involve the discussion of a new policy on weekend coverage and the flow of communication through e.mail

Knight's Cove Road 11-02-09.23

Discussion... who put this water line in? This water line is a private line. Board agreed that a letter should be sent to Peter Lavigne informing him that the records show that this is a private line. And, for the records the Board is asking for information as to who put the original water line in, size of piping, etc.

AGENDA BUILDING

Meeting in July would take place on July 19th starting At 5:00 p.m.

ADJOURNMENT

Robert Rousseau made a motion to adjourn this meeting at 7:20 p.m. This motion was seconded by Rob Cunningham.. hearing no further discussion... this motion was carried 5-0.

Respectfully Submitted,

Jo-Ann Tier

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