

Draft

North Hero Select Board Meeting
Monday, August 16, 2010 7:00 P.M.
North Hero Town Office Meeting Room

In Attendance: **Select Board:** Robert Rousseau, Eileen Mitchell, Jim Martin, Marie Kilbride and Andre Quintin
Town Clerk/Treasurer: Pete Johnson
Public Works: Pat Loyer
Zoning Administrator: David Jacobs
Recreation Committee: Ethan Pearson, chair at 8:00PM
Board Clerk: Corinn Julow
Guests: David Miller, Don Martell

CALL MEETING TO ORDER

Meeting was called to order by Chair Robert Rousseau at 7:00 P.M.

REVIEW AND APPROVE BILLS FOR PAYMENT

-Warrant with invoices in the amount of \$13,959.51 was circulated for Board review.

ADJUSTMENT OF AGENDA

None

APPROVAL OF MINUTES: August 2, 2010

Discussion: Under Update: Easement and Survey for Pelots Point Road :

Change the word budget to surplus

Typos:

- Add o to the word of in heading *Acceptance of the Hospitalization, Medical & Health Insurance Personnel Policy*
- Correct spelling of the word defense in motion under *Environmental Court DRB Appeal-Kelsey* made by Marie Kilbride
- Add second L to Eileen Mitchell's name under *Acceptance of the Hospitalization, Medical & Health Insurance Personnel Policy*

Eileen Mitchell motioned the minutes for August 2, 2010 be accepted as adjusted. This motion was seconded by Andre Quintin and hearing no further discussion the motion carried 5-0.

RECOGNITION OF VISITORS

- David Miller, the Vermont State's Attorney, spoke to the board regarding his primary re-election.
- Don Martell briefed the board on an issue regarding fireworks. The board informed him firework permits are issued through the state and he should contact Ray Allen at the sheriff's department if he has further issues.

Note: Flyer stating Vermont firework laws circulated for board information is attached to minutes on file at the town office.

- David Jacobs states he is available for questions from the board.

LIQUOR CONTROL BOARD

Caterer's License Request

Marie Kilbride made a motion to recess this Select Board Meeting and go into the Liquor Control Board Meeting at 7:23PM. This motion was seconded by Eileen Mitchell and with no further discussion the motion carried 5-0.

The North Hero House has requested a Cater Malt & Vinous Beverages & Spirituous Liquors permit. The permit is for a catered event at the Community Hall to be held on September 4th, 2010 from 4:00PM to 10:00PM with approximately 100 people in attendance. The Historical Society is hosting the event.

Marie Kilbride made a motion to approve the North Hero House Caterer's Permit. This motion was seconded by Jim Martin. Eileen Mitchell abstained from voting and the motion passed 4-0.

Note: Copy of permit request is attached to minutes on file in the town office.

Andre Quintin asks if there is paperwork for the board to sign and the Town Clerk responds the select board does not need to sign for this type of liquor permit.

Jim Martin made a motion to adjourn this Liquor Control Board Meeting. This motion was seconded by Eileen Mitchell and with no further discussion the motion carried 5-0.

Rob Rousseau reconvened the select board meeting at 7:25PM.

REPORTS

Public Works

Tables

Jim Martin states the Historical Society would like to borrow 20 tables for an event at the Community Hall on September 4th, 2010. The select board agreed to the request with no motion taken

Pat Loyer requests the use of a few tables for a family event. Jim Martin motions to accept request with proper documentation of insurance coverage. Eileen Mitchell seconds and the motion passed 5-0.

Update: Pelots Point Construction

Jim Martin states the Pelots Point Road is widened. The ditch is yet to be dug and the guard rail still needs to be installed.

Update: Class 2 Roads Grant

Jim Martin states he has no updates tonight. Rob Rousseau states we can begin work on the project.

Update: Easement and Survey for Pelots Point Road

Marie Kilbride informs the board she has asked Paul Gillies to draft a letter from Abigail Williams to the probate court. Paul has informed Marie the town has no standing with the probate court and all requests to the court regarding the Pelots Point Road project should come from Abigail as estate executor. Discussion follows regarding legal estate executor for the Pelot's Property and which of the co-owners should be on the document. Marie Kilbride will follow up with Paul Gillies.

Town Truck

Rob Rousseau asks for information regarding insurance claim against damage to town truck. Pat states the insurance adjustor was at the garage today, August 16, 2010, and quoted \$1,600.00 in damage. Discussion of deductibles and the cheapest way to fix the truck follows.

Culverts

Pat Loyer states Kevin would like select board approval to order the culverts for West Shore Road. Jim Martin approved the purchase with no motion taken.

Roadside Mowing

Pat Loyer asked if the select board would approve a second brush hogging of roadside weeds. He states Kevin has already cleared the South End. The board approves the subcontracting of the brush hogging with no motion taken.

Town Clerk

Primary Election Update

- The Primary Election is Tuesday August 24th, 2010.
- Public Works is asked to bring in the election equipment from the trailer.
- There are plenty of volunteers to work the polls.

Chad Hewitt/CPA Update

Pete Johnson states Chad Hewitt was in to overview the town accounting. Pete circulates *Highway Funds Update 8/16/2* and discussion over the highway budget, surpluses and the contingency fund follows. Chad Hewitt has recommended the board budget a 10% surplus every year. Rob Rousseau asks the board to consider these numbers as the budget season approaches.

Note: Handout attached to minutes on file in the town office.

Exterior Lighting

Andre Quintin asks for final numbers on the instillation of the exterior lighting. Pete states we are still waiting for a final invoice which needs to be in by October.

UNFINISHED BUSINESS FOR ACTION OR DISCUSSION

Cedarvale Signs

Pat Loyer states public works was unsure if the residents wanted a street sign or a rectangle sign. The town clerk will follow up.

NEW BUSINESS

Chamber of Commerce

Jim Martin shares a complaint he received from a town resident regarding the Chamber of Commerce. Discussion on how the chamber works and what town monies are distributed to the chamber follow.

CORRESPONDENCE SHARING: DISCUSSION OR ACTION

None at this time.

CORRESPONDENCE FOR SHARING: INFORMATION

The following was distributed to the Board for their information:

- VLCT News booklet
- VLCT 2010 Town Fair booklet
- E-Vermont News Release: Public Forum to be held August 24th
- TNT Inc. Consortium: Invitation to fall meeting.
- Northwestern Counseling: Building Bridges booklet
- VAPDA Letter & Northwest Regional Planning Commission Annual Report 2010

EXECUTIVE SESSION

Ethan Pearson requests to speak to the board in executive session regarding a formal complaint he received for one of the Recreation Departments summer camps.

Eileen Mitchell motioned at 8:12PM to recess the Select Board meeting and go into Executive Session to entertain request of the Recreation Committee chair and for a personnel matter. This motion was seconded by Andre Quintin and hearing no further discussion the motion carried 5-0.

Eileen Mitchell motioned to come out of Executive Session with no action taken and reconvene the Select Board meeting. This motion was seconded by Marie Kilbride and hearing no further discussion the motion carried 5-0.

AGENDA BUILDING

No additions at this time.

ADJOURNMENT

Jim Martin made a motion to adjourn this meeting. This motion was seconded by Andre Quintin hearing no further discussion the motion was carried 5-0.

Respectfully Submitted,

Corinn Julow

C: Board Andre/Jim/Marie/Robert/Eileen
Town Clerk
Web Page
File