

Draft

North Hero Selectboard Meeting  
Monday, July 06, 2010 7:00 P.M.  
North Hero Town Office Meeting Room

In Attendance: Selectboard: Andre Quintin, Robert Rousseau, Eileen Mitchell and Marie Kilbride  
Town Clerk/Treasurer: Pete Johnson  
Board Clerk: Corinn Julow

#### CALL MEETING TO ORDER

Meeting was called to order by Chair Robert Rousseau at 7:00 P.M.

#### REVIEW AND APPROVE BILLS FOR PAYMENT

-Warrant with invoices in the amount of \$6,098.58 was circulated for Board review.

-Said warrant was signed for approval of payment by: Robert Rousseau, Eileen Mitchell, Marie Kilbride and Andre Quintin

#### ADJUSTMENT OF AGENDA

Under: **New Business**-Marie Kilbride added weed removal at dump.

**Liquor Control Board Meeting:** Town Clerk has received another special permit request from North Hero Marina.

#### APPROVAL OF MINUTES: June 21, 2010

Discussion... page 4 & 5 under **Correspondence Sharing-Discussion or Action: Johnson Company Landfill Water Quality Monitoring Results** In last sentence of letter summary change word "samples" to "sampled."

Eileen Mitchell motioned the minutes for June 21, 2010 be accepted as adjusted. This motion was seconded by Marie Kilbride and hearing no further discussion the motion carried 4-0.

#### RECOGNITION OF VISITORS

None present.

#### LIQUOR CONTROL BOARD

##### Special Permit Requests

Marie Kilbride made a motion to recess this Selectboard Meeting and go into the Liquor Control Board Meeting. This motion was seconded by Eileen Mitchell and with no further discussion the motion carried 4-0.

Discussion over which permits have been approved in the past took place along with questions for the town clerk regarding fees.

Marie Kilbride made a motion to approve the **East Shore Vineyard** and **North Hero Marina** Special Liquor License Permits. This motion was seconded by Eileen Mitchell and passed with no further discussion 4-0.

The necessary paperwork was circulated for Board signatures.

Marie Kilbride made a motion to adjourn this Liquor Control Board Meeting and to reconvene the Selectboard Meeting. This motion was seconded by Andre Quintin and with no further discussion the motion carried 4-0.

## REPORTS

### Public Works

#### Weeds at Transfer Station

-Marie Kildride stated she has been asked by North Hero transfer station personnel to have the Public Works Department remove weeds growing around the dumpsters and shed at the transfer station. Marie has called Jim Martin and left message. Jim is not present to comment.

Discussion on whether this has happened in past years follows; it is believed Jim Dubuque has brush hogged for the town. Andre Quintin suggests the board find a way to comply with request without hiring the job out.

-Rob Rousseau will follow up with Jim Martin and Kevin at Public Works.

#### Update: Easement for Lakeview Drive (Scandore)

-Easement Deed granting the Town of North Hero use of Scandore land on Lakeview Dr. was circulated.

-Marie Kilbride motioned to accept the Easement Deed and Property Transfer Tax Return.

Andre Quintin seconded the motion. The motion passed 4-0.

-The Property Transfer Tax Return was signed by Rob Rousseau.

-Easement Deed and Property Transfer Tax Return were given to the Town Clerk for recording in the Land Records.

-Marie Kilbride stated a letter of acknowledgment and thanks should be sent to Lola Scandore.

#### Update: Surveys for Lakeview Drive and Pelots Point

Board asked Town Clerk if a bill has been received from the town lawyer for research involved with the Lakeview and Pelots surveys and documentation. He responded no and noted the Lakeview issue has been resolved but the Pelots paperwork is still pending and bill may come with both are finished.

#### Update: Class 2 Roads Grant

Marie Kilbride asked if grant had been approved. Rob Rousseau stated the town received the grant but could not start work until thirty days after the paperwork had been received. The town has not yet received the paperwork.

#### Update: Structures Grant for Pelots Point Road

Public Works is not in attendance to report on progress of grant. Rob Rousseau will follow up with Kevin.

#### Brush at Landfill

-Rob Rousseau shared he had a message for the board from Kevin Daignault of Public Works.

-Kevin would like the board to know the landfill personnel are allowing brush to be left by the gate on non brush collection days.

-Andre Quintin suggested a letter be sent to Northwest Solid Waste District stating brush is not allowed to be collected without public works personnel present and transfer station employees should be notified.

-Marie Kilbride will write a letter on behalf of the board.

Town Clerk

Update: Delinquent Taxes

-Pete distributed copies of letters sent by Paul Gillies, town attorney, to seven property owners initiating the process of tax sale for properties with delinquent taxes.

-A discussion follows on how the process precedes and how delinquencies may affect the town budget.

Update: End of Year Budget

Pete distributed a *General Fund Cash Basis Report* for Board review and discussion.

Note: A copy is attached to minutes filed in the Town Office

Municipal Tax Rate Approval

-Pete distributed *2010/2011 Property Tax Rate & 2010/2011 Municipal Tax Rate* spreadsheets.

-Discussion follows on individual figures used to calculate tax rate. Pete explains the Local Agreement Rate.

- Marie Kilbride moves to accept the Municipal Tax Rate as presented by the Town Clerk.

Eileen Mitchell seconds the motion and it passes 4-0 without further discussion.

Note: Copy of spreadsheet is attached to minutes filed in the Town Office.

Update: BCA

Pete notifies the Board a third appeal has been added to the hearing. The Board is asked to be at the Town Office at 7:45am on Saturday July 10, 2010.

Update: Lighting

Pete shares the project to install outdoor lighting for the parking and walk way areas of the Town Office is complete. To date the project has had no cost to the town but one bill is still outstanding.

**UNFINISHED BUSINESS FOR ACTION OR DISCUSSION**

Williams/Trombley Letter

Marie Kilbride asked if letter requested by the Probate Court for the Pelots Point deed had been written and sent. Rob Rousseau replied he had sent a letter and the probate court rejected it.

Marie will write a second letter.

**NEW BUSINESS**

None at this time.

**CORRESPONDENCE SHARING DISCUSSION OR ACTION**

C.I.D.E.R.- A letter from C.I.D.E.R. requesting to be added to an upcoming Select Board agenda to discuss housing on the islands for seniors is circulated by the board. The board agrees to add C.I.D.E.R to an upcoming agenda. The letter is accompanied by the Center For Independent Living FY'09 Annual Report.

**CORRESPONDENCE FOR SHARING... INFORMATION**

The following was distributed to the Board for their information:

- Letter requesting a low sodium recipe from Terri Lynn Wilkens for a compilation of USA recipes.
- Vermont Fish & Wildlife Vermont Stream Crossing Handbooks distributed to select board members, public works department and planning commission.
- Letter from the State of Vermont stating Fiscal Year 2011 Education Tax Rates.

## EXECUTIVE SESSION

Eileen Mitchell motioned the Board recess this meeting and go into Executive Session for personnel matters. This motion was seconded by Marie Kilbride and hearing no further discussion the motion carried 4-0.

Marie Kilbride motioned the Board come out of Executive Session to reconvene their meeting. This motion was seconded by Eileen Mitchell and hearing no further discussion the motion carried 4-0.

Action taken: Eileen Mitchell motioned to give individual merit based pay increases for North Hero town employees. Marie will send out letters to each employee notifying them of board decisions. Any pay increases will be retroactive to the first of the fiscal year, July 1<sup>st</sup> 2010. Andre Quintin seconded the motion and the motion carried unopposed 4-0.

## AGENDA BUILDING

<u>July 19, 2010</u>	Unfinished Business	-Williams/Trombley letter for Pelots Pt Easement
	New Business:	-Revision of Personnel Policy/Disability Insurance
	Invitation:	-C.I.D.E.R.

## ADJOURNMENT

Marie Kilbride made a motion to adjourn this meeting. This motion was seconded by Eileen Mitchell hearing no further discussion the motion was carried 4-0.  
Meeting adjourned at 8:50pm.

Respectfully Submitted,

Corinn Julow

C: Board Andre/Jim/Marie/Robert/Eileen  
Town Clerk  
Web Page  
File