

Draft

North Hero Selectboard Meeting  
Monday, June 07, 2010 7:00 P.M.  
North Hero Town Office Meeting Room

In Attendance: Selectboard: Andre Quintin, Jim Martin, Robert Rousseau, Eileen Mitchell and Marie Kilbride  
Town Clerk/Treasurer: Pete Johnson  
Board Clerk: Jo-Ann Tier  
Guest: Don Weaver, Larry Dupont, Doug Smith and Bob Camp a. 7:10

CALL MEETING TO ORDER

Meeting was called to order by Chair Robert Rousseau at 7:01 P.M.

REVIEW AND APPROVE BILLS FOR PAYMENT

Warrant with invoices in the amount of \$19,485.93 was circulated for Board review.

Said warrant was signed for approval of payment by: Robert Rousseau, Eileen Mitchell, Jim Martin, Marie Kilbride and Andre Quintin

Pete reviewed with the Board that need to have invoices signed for payment late June so that expenditures will reflect monies from this budget.

Board agreed that they would discuss at their next meeting, June 21, 2010 how this would be handled.

ADJUSTMENT OF AGENDA

Under – Unfinished Business... update from Marie Kilbride on fire trucks being registered and inspected

New Business ... Set date for first meeting in July

APPROVAL OF MINUTES .. for May 17, 2010

Discussion... page 1 under Call Meeting to Order... word should appear as Public Hearing.  
page 4 under Memorial Contribution word should be from instead of for.

Marie Kilbride made a motion that the minutes for May 17, 2010 be accepted as adjusted. This motion was seconded by Eileen Mitchell... hearing no further discussion this motion was carried 5-0.

## RECOGNITION OF VISITORS

### North Hero Days (August 14 and 15<sup>th</sup>)

Don Weaver reviewed with the Board

- that the North Hero Days would be August 14<sup>th</sup> and 15<sup>th</sup>..
- plane show is on Sunday
- co-insurers, at this time, are the North Hero House, Chamber of Commerce Hero's Welcome, and Doug Smith and that there could be others.

Larry Dupont read the information below from one of the insurance addendums:  
"Certificate holder is included as an additional insurer with the 2010 Great Ice Events for June 6,7,13,14 and 20."

Jim Martin made a motion that the Town of North Hero will be a co-insurer for the North Hero Days and that the liability documentations from all other co-insurers is to be forwarded to the North Hero Town Clerk prior to the event. This motion was seconded by Eileen Mitchell... hearing no further discussion.. this motion was carried 5-0.

## REPORTS

### Public Works

#### Update.. Sunset View Road.. paving

Jim Martin reported that both Sunset View Road and North-end (west) have been paved.

#### Beaver removal

Beaver information that was received was shared with Andre.

Jim Martin reported no beaver activity at this time.

Kevin shared with the Board at the last meeting that he would check with another source for removal of beavers.

Jim Martin reported that he has not received this information from Kevin yet.

#### Road Side Mowing

Jim reported that the road side mowing has been started

#### Survey.. Lakeview Drive... Jim Martin

Jim reported that he has not heard back from the surveyor. Pete (Johnson) shared that the surveyor has been in the office working on both areas that have to be surveyed.

#### Request for Comp Time

Jim shared the request from Public Works re: comp time for May 31, 2010.

The current policies in place were read... discussion followed ...

Board agreed that a policy should be established for comp time.

#### Brush Pile at Landfill

Not used to the volume as one thought...

Board agreed to have brush deposited at the landfill once a month, the first Saturday of each month, starting in the month of July - until further notice.

Note: Board suggested Kevin indicate that on the sign at the Landfill

Public Notice will be posted at Town Clerk's Office, Harborside Market and Hero's Welcome.

Insurance Certificates

Jim shared that he and Kevin have discussed grants applied for and it appears the only Grant we could be getting is the "Structures Grant".

Robert shared that recently Kevin was requested to send in an insurance certificate.

Town Clerk

North Hero Days... insurance

Information shared in the discussion with Don Weaver, Larry Dupont, etc.

Budget Projections as of June 07, 2010 and Account Balances

Pete distributed information for the Board to review and discussion.

Note: A copy of the information attached to minutes given the Town Clerk

The Board thanked Pete for the information shared with them this evening.

Municipal Planning Grant

Pete shared the good news that the Town of North Hero recently received at Municipal Planning Grant for \$10,000.00

Note: follow-up paperwork was signed by Marie Kilbride.

**UNFINISHED BUSINESS FOR ACTION OR DISCUSSION**

Scandore ... Easement

Marie shared with the Board the easement recently received by the Scandore Family.

Board agreed that this easement should be sent along to Attorney Gillies for his review.

If he is in agreement with this easement that it be given to Michael or Mary Scandore to have Lola Scandore sign.

Note: Marie has the original copy

Adopt North Hero Zoning Bylaws

Marie Kilbride made a motion to re-adopt the North Hero Zoning Bylaws as presented to the North Hero Selectboard on March 29, 2010. This

motion was seconded by Jim Martin... hearing no further discussion.. this motion was carried 5-0.

Acknowledge Ancient Roads

Marie Kilbride made a motion that the North Hero Selectboard formally accept effective June 07, 2010 discontinues all town highways that are not otherwise clearly observable by physical evidence of their use as a highway or trail and that are not included as such on the sworn certificate of the description and measurement of town highway filed with the town clerk on January 19, 2010, for Highway Mileage Year Ending February 10, 2010. This motion was seconded by Eileen Mitchell.. hearing no further discussion.. this motion was carried 5-0.

Note: Said document was signed by all Selectboard with original copy being give to Town Clerk Pete Johnson. Copy of said document attached to the minutes.

Town Service Officer... applicants?

No applicants have come forward as of this date.

Note: public notice will continue to be posted.

August North Hero Days Doug Smith

Discussed earlier in the meeting.

VLCT 2011 Legislative Policy Development

Discussion and review of memo relating to municipalities to be involved in VLCT policy development.

Note: no interest expressed by members of the Board to participate at this time.

Update on fire trucks being properly registered and inspected

Marie Kilbride reported that she has had a recent discussion with Deb Benson.

Fire trucks are registered. Trucks are in the process of being prepared for inspections.

## NEW BUSINESS

Sign

Robert spoke with the Board about the school saving "Box Tops" to purchase a new school sign. And, that it would be nice if the sign blended... future agenda item.

Set date for 1<sup>st</sup> meeting in July

Discussion

Andre Quintin made a motion seconded by Eileen Mitchell that the first meeting in July be Tuesday, July 06, 2010 starting at 7:00 P.M... hearing no further discussion this motion was carried 5-0.

## CORRESPONDENCE SHARING DISCUSSION OR ACTION

Pre-Disaster Mitigation Competitive (PDM-0C and Flood Mitigation Assistant (FMA)  
FY 2011

Information circulated ... discussion

- Should information be passed on to the Emergency Management
- Cost-share ratio.. 75% Federal share, with a 25% local match requirement. Small and impoverished communities may be eligible for up to a 90% Federal cost share amount.

Note: no interest expressed at this time by the Board

2001 Municipal Park-and-Ride Grant Program

Information circulated... discussion

- In order to be eligible for this grant, the proposed facility must be located on municipality or State owned land, near a State designated route, available to commuters on a daily basis year round, provide parking for a minimum of ten vehicles, and will be owned and maintained by the local municipality.

Note: no interest expressed at this time by the Board

## CORRESPONDENCE FOR SHARING... INFORMATION

The following was distributed to the Board for their information:

- Municipal Calendar ... from VLCT
- Acknowledge copy of our 2010 Certificate of Highway Mileage
- DRB – Application 2010-005CU tax map 04.02.09.7 Thomas/Trudi McEnany
- Invitation .. LCI June 11, 2010

## EXECUTIVE SESSION

It was not necessary to have an Executive Session this evening.

## AGENDA BUILDING

<u>June 21, 2010</u>	Unfinished Business	-Easement (Scandore) -Warrant approval for the end-of-the month -Establish a “comp time” policy
	Invitation	-Listers invited to review assessment process
	Executive Session:	-personnel matters (salaries)

September 20, 2010.. Unfinished Business for Action or Discussion .. PACIF Insurance Program

## ADJOURNMENT

Andre Quintin made a motion to adjourn this meeting. This motion was seconded by Jim Martin... hearing no further discussion.. this motion was carried 5-0.

Respectfully Submitted,

Jo-Ann Tier

C: Board Andre/Jim/Marie/Robert/Eileen  
Town Clerk  
Web Page  
File