

Draft

North Hero Water Board Meeting
Monday, November 24, 2008
6:30 P.M. at North Hero School

In Attendance: Water Board: Larry Dupont, Terry Schaefer, Robert Rousseau
and Rob Cunningham

Board Clerk: Jo-Ann Tier

Water Operator: Jeff Gratton

Guest: Doug Ward
Joe Poquette 6:43 P.M.

Meeting Called to Order

Meeting was called to order by Terry Schaefer at 6:31 P.M.

Terry informed the Board that we have a draft agenda this evening.
In checking with VLCT because it is referenced in the North Hero Town
Report that we meet on the 4th Monday of each month – that technically
serves as an agenda.

Larry Dupont made a motion to adopt the agenda for this evening.. this
was seconded by Rob Cunningham.. hearing no further discussion.. this
motion was carried 4-0.

Recognition of Visitors and Public Comment

Not needed at this point in the meeting

Adjustment of Agenda

Under Board Discussion/Action - correspondence from Joe Poquette - dated,
November 24, 2008

Under Board Discussion/Action – appointment Assistant Water Operator

Approval of Minutes.... minutes for October 27, 2008

Larry Dupont made a motion to accepted the minutes for October 27, 2008
as presented... this motion was seconded by Robert Rousseau... hearing no
further discussion this motion was carried.

Reports

- **Water Operator**

The Water Operator Reports gave the following information:

- . water production for November so far is 894,866 million gallons- for a daily average of 55,925 gallons/day.
- .plant filters have been running very well.
- .Jeff did attend the trade show in South Burlington
- .replaced two curb stop rods
- .shut-off seasonal camps
- .exercised valves
- .HAA results for October – running average.. the THM average is still within the limits but the average for the HAA results is not.

Wish List for 2008:

.fix three valves	\$10,400
.air blower for confined space	700
.pipe locator	2,500
.pump packing and tools	1,200
.phone/fax	100
.dive intake	1,000
.global net \$360 to\$480/year with installation of \$130	
.placing the water system on a GPS and GIS data base	
\$15,800 to \$16,300 .. (Note: perhaps a grant through regional planning can be applied for.	

Jeff asked the Board for approval for him to attend the “Understanding And Complying With the Safe Drinking Water Act” which will be held at the Champlain Water District Jacobs Water Treatment Plant in South Burlington, Vermont total fee would be \$65.00.

Larry Dupont made a motion for the approval for Jeff Gratton to attend this seminar.. this motion was seconded by Rob Cunningham .. hearing no further discussion.. this motion was carried 4-0.

CDL.... Letter coming from the insurance company which will reference... as long as Jeff does not drive a piece of equipment that requires a CDL, etc.

It was agreed that once letter is in hand... the letter will be shared with the Board of Select by Robert Rousseau.

- **Town Clerk**
Period 5 year budget status report distributed and reviewed.
Discussion
Board will ask Town Clerk for a report on delinquent water users for the December 22nd Water Board Meeting.

Board Discussion/Action

- **Assistant Water Operator**
Letter dated November 19, 2008 from Douglas Ward which expressed his interest in this position was read.
Doug Ward reviewed with the Board his credentials.

Discussion...
Larry Dupont volunteered to work with Mr. Douglas on an agreement for hire by the Water Board.

Board informed Doug Ward that he would be starting off with a Class 2 license and would be working under Jeff's license and his direction.

Rob Cunningham made a motion that Larry Dupont work with Douglas Ward on the conditions for a tentative hire until the agreement for approval for hire is approved by Water Board for Mr. Ward. This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried 4-0.
- **Applications for Water Board**
Chair reported that one letter of interest has been received to serve on the Water Board. Letter of interest was Received on November 14, 2008 from Jonathan P. Murphy.
Discussion....
Board agreed to, again, have an ad appear in The Islander on December 2nd and December 9th for letters of interest to be submitted to Chair Terry Schaefer.

Note: Terry asked Jo-Ann to see that the ad appeared as agreed by the Board in The Islander.

- **Approval of Warrant**
Warrant in the amount of \$1,393.34 was signed by Water Board for payment.

- **North Hero Community Hall Restoration Project.. Courtney Fisher**
Courtney was not in attendance at this meeting.
Rob Cunningham made a motion that Chair Terry Schaefer continue to deal with the Community Hall hook-on - on behalf of the Board.
This was seconded by Robert Rousseau.. hearing no further discussion,
This motion was carried 4-0.

- **Correspondence from Joe Poquette - dated November 24, 2008**
Letter was read by Chair Terry Schaefer.... Letter referenced ERU's, concrete boundary marker removed after a lead repair and seeding and mulching, etc.
Joe stated he, now, is being charged for 8.5 ERU's or it could be 8 and 1/3... two shut-off ones not being used was referenced.

Discussion....

=Terry and Joe will get together to review number of ERU's..
will also review tax mapping for the Poquette property.

=Property marker dug-up and dumped on Route # 2.

Larry Dupont made a motion to install the property markers on the Poquette property as soon as possible. This motion was seconded by Rob Cunningham.. hearing no further discussion.. this motion was carried 4-0.

Note: Letter received from Joe Poquette attached to the minutes.

- **Budget Review... Rob Cuningham**

Budget sheet distributed to the Board

Discussion

=Water salaries... 3% increases

=Electricity... reflects the projected rate increase of 9%

=Water Sys. Capitalization Fund.... Level fund for this year

= Town Allocation.... Budget at \$29,500.00

= Chemicals.. down due to actual

= Truck expenses ... \$3,000.00 to start with... Kevin's should be consulted for input on this figure.

Draft Water Department

Distributed ... reviewed... Larry Dupont to get needed information to complete report and pass it on to Jo-Ann to prepare a draft for Board approval at the December 22nd meeting.

Correspondence and Sharing

Privately Owned Lines

Joe Poquette reminded the Board that the privately owned lines should be reviewed to see if any could be taken over by the Town. Joe said he would get together with Terry about the notes he has on this issue.

Hot Spots

Board asked Joe Poquette if Joe could reference any other "hot spots" in North Hero... as the budget is being prepared - this information is of importance. ... Joe replied that north of his home - a section of 600 feet does exist, however, does not seem to be critical at this time.

Used material for sale

Joe Poquette stated he has a lot of stuff to get rid off. Board asked that he get together a list with prices and give to Jeff.

Blowing Off

Joe asked Jeff if this had been done.. Ans. not done. Joe asked Jeff to call him when he plans to do this.

Executive Session... if need be

Executive Session not needed this evening..

Agenda Building

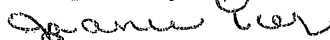
Next Meeting scheduled for – December 22, 2008 6:30 P.M.

- Reports Town Clerk
Update on Delinquent Water Bills

Adjournment

Rob Cunningham made a motion to adjourn the meeting at 8:20 P.M. This was seconded by Larry Dupont... hearing no further discussion this motion was carried 4-0.

Respectfully Submitted:


JoAnn Tier

C: Water Board: Terry/Larry/Robert/Rob
Town Clerk
Web Page
File