

Water Board Meeting  
Monday, November 23, 2009 6:30 P.M.  
Board Meeting Room/Town Office

In attendance: Water Board: Jay O'Boyle, Rob Cunningham, Robert Rousseau  
and Terry Schaefer  
Absent: Larry Dupont  
Water Board Clerk: Jo-Ann Tier  
Water Board Operator: Jeff Gratton  
Assistant Water Board Operator: Doug Ward

CALL MEETING TO ORDER

Meeting was called to order by Chair Terry Schaefer

ADJUSTMENT OF AGENDA

Not needed at this time of the meeting

REVIEW AND APPROVE BILLS FOR PAYMENT

Warrant for payment in the amount of \$5,187.45 was signed by  
Terry Schaefer, Rob Cunningham, Robert Rousseau and Jay O'Boyle

APPROVE MINUTES FOR... October 26, 2009

Robert Rousseau made a motion to accept the minutes of October 26, 2009 as read.  
This motion was seconded by Jay O'Boyle.. hearing no further discussion.. this motion  
was carried 4-0.

RECOGNITION OF VISITORS AND PUBLIC COMMENTS

No visitors at this meeting.

REPORTS

**Water Operator**

Water notes to the Board from Jeff Gratton .

- Water production so far in November 1,499,951
- Stopped using Alum/polymer as a coagulant because the effluent turbidity went way out of whack. Decision to use the alum without the polymer seems to be working.
- #3 filter is now fully operational
- Getting a quote from Siemens Water Technologies to rehab filter #1.
- Flow meter will still not down load data.. working on solving this problem.
- VFD for # 3 is in.... Dwayne Cormier is on vacation.
- Replaced 2 burg rods/poles and blow-offs.

- Town Truck.. changed oil .. oil is coming out of the seal.
- In compliance for HAA .. THM just over the limit
- Back-up power supply... HMI computer.. un-interrupted supply  
Doug will look in to this with Jeff and Dave....

Terry Schaefer made a motion to spend up to \$120.00 on a UPS... this was seconded by Jay O'Boyle.. hearing no further discussion. this motion was carried 4-0.

#### Discussion:

Complaints of the strong chlorine smell in the north-end and length of the lines was discussed with ways to prevent this was discussed.

Pump station.. power/heat/building, etc with a figure around \$30,000.00 was discussed.. Terry will talk with Joe about this and report back.

#### Town Clerk

Pete reported collections for last year.. one more at \$555.00 with expenditures going well from the money appropriation in the budget.

## UNFINISHED BUSINESS FOR ACTION OR DISCUSSION

Selectboard Meeting.. November 2<sup>nd</sup>.. sharing of increases.. Robert Rousseau  
Robert shared the discussion at the November 2<sup>nd</sup> meeting along with the e.mail received from Deb Markowitz... i.e. water commissioners have sole authority to establish water rates.

Selectboard Meeting.. November 16... explanation of increases.. Terry Schaefer  
and Rob Cunningham

Terry shared his recommendation that the hook-on water charge take effect on January 01, 2010 instead of December 01, 2009.. giving more time for public notice.

Jay O'Boye made a motion that the effective date for the change in a hook-on water charge is to take effect on January 01, 2010... change from \$2,500.00 to \$3,000.00. This motion was seconded by Rob Cunningham.. hearing no further discussion.. this motion was carried 4-0.

Note... discussion took place to have information sent along to THE ISLANDER on the increase of hook-on fees and increase in ERU fees. Board asked that the information also be posted on the web and in the normal public informational posting areas in the community.

**Tower Lease Agreement... attorney review.. Jay O'Boyle**

Jay shared his continuing to negotiate with the state on making the minor changes. Rob Cunningham made a motion once the lease is ready to go with the minor changes being made that the lease be prepared and submitted to the Selectboard for their signatures.

Pete referenced once this is done a copy of said signed lease should be forwarded on to the DRB.

Discussion took place on the tower and that it would be a vote of the people.

Terry did investigate monies being available to assist with this project...

Having all our "ducks in line" could put us in a good position.. i.e. lease papers all signed, engineer information, etc.

Having a vote on this in March was discussed...

Pete said this article would have to be in to him by January 21<sup>st</sup>.

Language for said article will be worked on

**Cell Tower tenants... Jay O'Boyle**

Jay shared with the Board that the "lease" signatures precludes any activity to move forward on this.

**Update on review of Water Use Ordinance for the Town—Rob Cunningham,**

**Terry Schaefer, Jeff Gratton**

Terry reviewed and made suggestions to the Water Use Ordinance being worked on.

Jeff highlighted, in yellow, on the ordinance copy he submitted. He will get back to Jo-Ann with his suggested changes and/or additions.

Note: Jeff's copy did not indicate this.

Note: Jo-Ann will start to work on information submitted.

**BUDGET -**

**Distribution of budget prepared... Rob Cunningham**

Draft budget paperwork was distributed by Rob Cunningham.

The following areas were discussed for changes =

- WTP Equipment Maintenance.. from \$10,000.00 to \$9,000.00
- Engineering from \$2,000.00 to \$1,000.00
- Utilities from \$5,000.00 to \$3,000.00

Discussion/explanations...

- Telephone figure for \$2,400.00 does include the cell phones, too
- Town Appropriations in the amount of \$27,000.00 leave in as is.
- Electricity leave the figure in as \$24,000.00 due to upcoming rate Increases.
- ERU Fund Subsidy \$63,000.00 to \$59,000.00

- Estimated revenue was reviewed with annual 347 (\$253,300) Commercial 87 (\$63,500) Seasonal 185 (\$96,200).. totaling \$413,000
- Life span of the filters was discussed.. 30 years and starting at 15 years they do start to need maintenance. To add a filter rather than replace one was briefly discussed.

Rob Cunningham made a motion to accept the budget 10-11 in the amount of \$501,500. This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried 4-0.

Cost for replacement of piping on Abnaki Road.... Terry Schaefer Terry reported that the footage would be around 600 feet and he will be getting the replacement figures to the Board.

#### CORRESPONDENCE FOR ACTION OR DISCUSSION

None at this meeting.

#### CORRESPONDENCE FOR SHARING/INFORMATION

##### Letter of Resignation....

Terry Schaefer shared with the Board they he is resigning from the Board.

After many discussions, he and Denise have decided to put their North Hero property on the market.

Board expressed their sadness of losing Terry on the Board.

##### Discussion....

=Terry offered his technical assistance to the Board.

=Terry agreed to have his resignation take effect.. December 28, 2009

= Board of Select will appoint a replacement after the position has been advertised and a candidate is recommended by the Water Board

Rob Cunningham made a motion that Jay O'Boyle be the Acting Chair. This motion was seconded by Terry Schaefer... hearing no further discussion .. this motion was carried 4-0.

## AGENDA BUILDING

December 28, 2009.. discussion took place as to if this meeting would take place because of the holidays. Board decided to wait and see who can attend.

Note: Terry will not be in attendance. He will be visiting his son in Virginia.

## EXECUTIVE SESSION

Rob Cunningham made a motion to recess the meeting and to go into Executive Session for a personnel matter at 8:08 P.M. This motion was seconded by Jay O'Boyle.. hearing no further discussion.. this motion was carried

Rob Cunningham made a motion to come out of Executive Session and to reconvene the meeting with no motion to be made. This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried.

## ADJOURNMENT

Jay O'Boyle made a motion to adjourn the meeting. This motion was seconded by Rob Cunningham.. hearing no further discussion... this motion was carried.

Respectfully Submitted,

Jo-Ann Tier

C: Water Board: Terry, Larry, Robert, Rob and Jay  
Town Clerk  
Web Page  
File