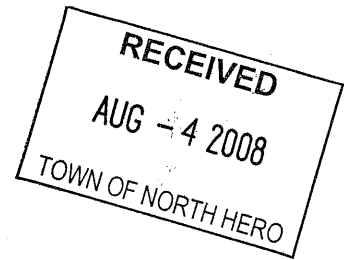


Draft

North Hero Water Board Meeting
Monday, July 28, 2008.... 6:30 P.M.
at North Hero School Library



In Attendance: Water Board: Terry Schaefer, Jack Miller, Robert Rousseau
Absent: Rob Cunningham – in Chicago
Larry Dupont... on vacation
Board Clerk: Jo-Ann Tier
Water Board Operator: Jeff Gratton

CALL MEETING TO ORDER

Meeting was called to order at 6:39 P.M.

RECOGNITION OF VISITORS AND PUBLIC COMMENT

No visitors this evening to be recognized.

APPROVAL OF MINUTES FOR JUNE 30, 2008

Discussion...

Page 2 Motion made on bid awarded to MCFIXIT, LLC should
read 3-1... not 3-0

Jack Miller made a motion to accept the minutes with the noted
correction above. This was seconded by Robert Rousseau... hearing
no further discussion... this motion was carried 3-0.

ADJUSTMENT OF AGENDA

Not needed at this time.

REPORTS...

WATER OPERATOR

Report for June distributed...

Water Production for June = 3,371,646 Million Gallons

Water Production for July 1 to 27 = 3,471.071 Million Gallons

Report was reviewed by Jeff...
Jeff further reviewed the problems with the valves... is it the program? Dwayne will be called to review the filter program language upgrade.

Note: Jeff's report attached to the minutes.

Jeff turned in the original signed contract by MCFIXIT,LLC.

Note: copies are attached to the minutes with the original taken to the Town Clerk's Office on July 29, 2008.

TOWN CLERK'S OFFICE

Memo from Kim Surprenant, Assistant Town Clerk

Re: Credit Supervisor Responsibilities

Clarification needed regarding responsibilities for the Water Board. Last check given to Ruth Miller was up to July 26, 2008.

Discussion..

Robert Rousseau made a motion seconded by Jack Miller that the Town Clerk's Office staff is to continue with the water payment, address changes, ERU payments, late payment fees that need to be addressed for the Water Board, etc.

This motion was seconded by Jack Miller... hearing no further discussion.. this motion was carried 3-0.

Note: copy of memo attached to the minutes.

BOARD DISCUSSION

WHITE PICK-UP

Discussion...

Jeff Gratton shared with the Board that he does want to continue using the truck....

Board asked if he would estimate approximate amount of mileage for the town –for a year...and, the Board informed Jeff that it is

necessary for him to indicate what the mileage is for -
when submitting for reimbursement.

Board agreed with the need to visit with the Selectboard
not only about the white pick-up but the back-hoe.

All members present agreed that the back-hoe is not of a
need for the Town of North Hero Water Department.

Terry and Robert will attend the August 18th Selectboard
Meeting.

Jo-Ann was asked to inform Marie Kilbride that they would be in
attendance to represent the Water Board.

TIMES SHEET... ROBIN ROUSSEAU 64 ¼ HOURS

Robert Rousseau shared with the Board that Robin
Rousseau was paid straight time for 64 ¼ hours and that
it was discovered he should have been paid for time and
half.

Jack Miller made a motion to pay the balance owed Robin
Rousseau... this was seconded by Robert Rousseau.. hearing
no further discussion.. this motion was carried 3-0.

SUNSET VIEW ROAD.. ROBERT ROUSSEAU

Robert Rousseau reported that Krebs and Lansing is coming
up with a plan...

Blasting and/or excavating is yet to be decided. If blasting
is necessary... it will go out for bid.

Budget review will be taking place and this will be a part of the 09-10
budget.

LAWN MOWER CONTRACTING.. JACK MILLER

Jack reported that he did contact Chad Wimble and that
Chad will be submitting a bid... Chad being so busy he has
not had time to do this yet but will do so within the next
few days. (Sharp Cut)

Jack has phoned Malcolm Cheeseman twice with no
return call.

Terry asked Jack if he would call Malcolm once more.

LAWN MOWER PURCHASE.. JEFF GRATTON

Jeff shared that he continues to use the old one.

WATER TOWN REPORT REVIEW... LARRY DUPONT

Larry Dupont shared with Terry that he does favor Ruth Miller's suggestion for ERU fees which total \$20,625 for 2007-2008, etc. Note: minutes of June 30, 2008 – page 3 – reflect the action of the Board.

Board discussed consolidating the various accounts into one or two accounts.

Terry Schaefer will contact Rob Cunningham and ask him to review and make suggestion for the next Board meeting

PART TIME OPERATOR

Update....

Deadline for applications: August 15, 2008.

Terry has received 5 resumes to date.

Jeff Gratton shared the name of an individual who expressed an interest to him. Said person plans to submit a resume.

Board suggested that Chair Terry Schaefer screen resumes.

Interviews will take place on August 25, 2008 starting at 7:30 P.M. 10 minutes per applicant who will be called in for an interview.

BOARD ACTION

APPROVAL OF BILLS FOR PAYMENT

Accounts Payable check warrant dated: July 28, 2008

Review by the Board....

-Warrant totaled to \$7,771.15.

Discussion.....

-Added to said warrant was mileage monies owed Jeff Gratton in the amount of \$70.70. Invoice signed by Jeff attached to the warrant. Jeff was again informed by the Board that all mileage submitted must have documentation

as to what the mileage was for.
-Invoice for Scandore Construction Company.. re: rebate in
the amount of \$865.00
Board agreed to remove for payment at this time until a
review does take place of the Briarcliff Drive area

CORRESPONDENCE AND SHARING

Not needed this evening

EXECUTIVE SESSION.. IF NEED BE

No needed this evening

AGENDA BUILDING

Monday, August 25, 2008

Board Discussion..... Accounts being consolidated... Rob Cunningham
..... Meeting with Selectboard 08/14/08 Rob/Terry
..... Lawn Mower Contracting... Jack Miller

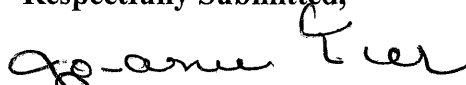
Interviews... part time Water Operator .. starting at 7:30 P.M.

Board Action..... Part time Water Operator

ADJOURNMENT

Jack Miller made a motion that the meeting be adjourned and
this motion was seconded by Robert Rousseau... hearing no further
discussion... this motion was carried 3-0.

Respectfully Submitted,


Jo-Ann Tier

Note: July 31, 2008 letter sent to Kim Surprenant in reference to
Board decision on Credit supervisor Responsibilities..

July 31, 2008.. letter sent to Ruth Miller thanking her for
past services for the Water Board, by Chair.