

Unapproved

North Hero Selectboard Meeting  
Monday, April 06, 2009 5:30 P.M.  
Board Meeting Room/Town Office

In Attendance: Selectboard: Marie Kilbride, Eileen Mitchell, Andre Quintin,  
Robert Rousseau and Jim Martin (6:55 P.M.)  
Board Clerk: Jo-Ann Tier  
Town Clerk/Treasurer Pete Johnson  
Zoning Administrator: David Jacobs  
Public Works: Patrick Loyer  
Water Board Chair: Terry Schaefer  
Guest: Don Martell

#### CALL MEETING TO ORDER

Meeting was called to order by Board Chair Marie Kilbride at 5:30 P.M.

#### REVIEW AND APPROVE MINUTES OF - March 09, 2009 and March 16, 2009

Note: added for minutes approval will be the March 26, 2009 meeting

##### March 09, 2009

###### Discussion...

The following corrections were noted.

- . page 4 under Emergency Management sharing should be changed to shared.
- .page 4 under Water Board Commissioners last sentence remove one of the words "the"
- .page 5 this name should appear as Jim O'Boyle
- .page 5 this sentence should appear.. Eileen Mitchell made a motion to rescind the motion made by Robert Rousseau so that the Board can have a further discussion.

Eileen Mitchell made a motion that the minutes for March 09, 2009 be accepted with the above changes made. This motion was seconded by Andre Quintin... hearing no further discussion.. this motion was carried 4-0.

##### March 16, 2009

###### Discussion

The following correction was noted.

- . page 3.. under public works.. remove the words "on top of it" and replace with the word "investigating".

Eileen Mitchell made a motion that the minutes for March 16, 2009 be accepted with the above change made. This motion was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 4-0.

##### March 26, 2009

Eileen Mitchell made a motion that the minutes for March 26, 2009 be accepted as read.. This motion was seconded by Andre Quintin.. hearing no further discussion.. This motion was carried 4-0.

REVIEW AND APPROVE BILLS FOR PAYMENT -Warrant dated: April 06, 2009  
Warrant was signed for payment by the Board.

## RECOGNITION OF VISITORS AND PUBLIC COMMENTS

Water Board... Terry Schaefer -Application for Revolving Loan Funds  
Terry reviewed with the Board the Water Storage Reservoir Preliminary Engineering FA&A Project No. 09003 and application for the revolving loan fund.....

- Scope of Services
- Basis of compensation (fee for these services shall not exceed \$5,600.00)
- Terms and Conditions

Discussion...

Robert Rousseau made a motion that Marie Kilbride sign as the duly authorized agent.. and that Town Clerk, Pete Johnson, sign as the witness to signature. This motion was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 4-0.

Doug Ward... Dog Ordinance

Doug asked what the status was of the Dog Ordinance and his draft that was sent.

Discussion by Board... i.e. noted changes by Attorney Gillies, etc.

Board agreed that this ordinance should go back to the Advisory Committee for their review along with information from Paul Gillies and with suggestions from Douglas Ward.

## REPORTS

Public Works:

Update on "wash-out" on Pelots Point Road

It was noted that more erosion has occurred on Pelots Point Road.

Jim Smith is working with Public Works for emergency money along with the necessary permits.

Mowing of road sides

Pat reported that South Hero is not interested and that Allan Audette has expressed an interest to do the mowing. It was noted that the cost would be the same as South Hero.

Garage Door

A Replacement for the overhead door was discussed with a cost around \$2,415.00.

Jim Martin will review with Pat and report back to the Board.

Beavers

Beaver have been busy... Pat reviewed what has been done up to date.

It was noted that David Campbell may trap them.

Bridge Road

The "dip" in the road was discussed. Jim reviewed why it is the way it is and why it is not being corrected.

Leave of absence (K. Daignault)

Jim Martin will be in touch with Kevin... future agenda item

Town Clerk/Treasurer

Distributed was the budget projection as of April 06, 2009...

The following was discussed.

- Current General Fund Balance
- Town CD
- Anticipated Revenue
- Warrant ( April 06, 2009)
- Due to Account
- Anticipated Expenses
- Projected Balance - June 30, 2009

Following this review for budget revenues and expenditures both to date and anticipated to occur before the end of the budget year the Board agreed that a memorandum be sent to all Town of North Hero Departments, Officers and Boards that would share the following information...

- we believe that we will have a small surplus at the end of the year
- Selectboard is asking all to be cautious in their spending from now until June 30<sup>th</sup> in order to reduce overall town expenditures.
- Extend an invitation for them to attend a Board meeting to discuss any issue they may have.

Action: Board agreed that Chair prepare memorandum and have Jo-Ann send out asap.

Note: memo mailed out on April 07, 2009

**CORRESPONDENCE – FOR ACTION OR DISCUSSION**

Complete Count Committee

Paperwork was reviewed. Board agreed to check with the Chamber of Commerce to see if they had an interest in this.

Action: Marie Kilbride with check with the Chamber.. future agenda item

Cemetery Commission.... to begin using monies allocated in Article 3 before July 01, 2009

It was reported to the Board that action did not need to be taken as the commission had enough money in their own account to proceed forward.

DC Energy.... Review budget figures for Town Office Upgrade

Annual Report.. June30, 2008 was reference ...page 30 under Town Office... Town Office Upgrades = Amount: \$11,200.00. Board felt there would be enough monies to cover the additional expense for the Alarm System that Town Clerk/Treasurer is recommending.

Board asked that Pete Johnson and Robert Rousseau meet with DC Energy to come up with a final cost for the work that is requesting to done.. future agenda item.

Recreation Committee... request for additional members (letter to be read)

Letter was read by Chair.

Question was raised.. is the Board of Select the one to decide to increase this Board? The Recreational Committee are elected by the people.

Action: Chair will investigate and report back to the Board.. future agenda item.

Listers... re: training classes

Communication from Geri was read by the Chair..

Discussion

Eileen Mitchell made a motion to approve the \$600.00 ( 4 classes through September) . This was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 4-0.

Note: copy of said letter attached to Town Clerk's copy.

**UNFINISHED BUSINESS**

Appropriation Policy

Discussion.

Andre Quintin made a motion to delete the existing Appropriation Policy. This motion was seconded by Eileen Mitchell.. hearing no further discussion... this motion was carried 5-0

The following policy was reviewed " POLICY FOR ARTICLES TO BE VOTED ON BY THE REGISTERED VOTERS OF THE TOWN OF NORTH HERO"

The following changes were agreed upon

Number 1... December to be changed to October

Number 2... First Monday of January to be changed to 3<sup>rd</sup> Monday of November

Eileen Mitchell made a motion to approve the POLICY FOR ARTICLES TO BE VOTED ON BY THE REGISTERED VOTERS OF THE TOWN OF NORTH HERO" this motion was seconded by Andre Quintin.. hearing no further discussion this motion was carried 5-0.

Culvert Policy

Re-visited

Robert Rousseau made a motion to approve the Culvert Policy. This was seconded by Eileen Mitchell... hearing no further discussion.. this motion was carried 5-0.

Note: application for Driveway from Town Road will have to be revised.

Updated on... Dog ordinance and Policies –Conflict of Interest and Purchasing (hand-out)

Board agreed to have these ordinance (s) and Policies returned to the Advisory Committee along with comments from Attorney Gilies for their review. It was noted that Paul Gillies referenced the Conflict of Interest as an ordinance and not a policy. Board will let Advisory Committee make their recommendation which way it should go.

Note: Marie will prepare a memo to the Advisory committee asking that they

come back together and report back to the Board.

#### CORRESPONDENCE.. FOR INFORMATION

Updates to the 2007 VLCT Selectboard Handbook (hand-out)  
Chair handed information sheet to the Board.

March 24 and April 01 from Paul Gillies (hand-out)  
Receipt noted by the Board

Act 250 Notice - acknowledged  
Acknowledged by Board

#### Acknowledgement of DRB decisions

For Board review the following was distributed for Board information:

- Application #2008-75 DRB for property tax map 04-02-65 Robert Kelsey
- Application 2008 21 PUD Pamela Greenblott
- Application 2008 20 PUD Elliott Greenblott
- Application #2008-105 DRB, for property tax map 07-02-47 – Angeline Marano
- Application 2009-001- DRB for property tax map 11-02-44 YMCA Camp Abnaki

Question was asked if the Board wants these decisions to continued to be sent to them as a copy is in the Town Clerk's Office.

Board agreed that the decisions are to be sent to them so they can be aware of what decisions are being made.

#### Acknowledgement of Zoning Administrator's letter

David Jacobs reviewed the correspondence sent to Mr. Donald Martell  
Map tax number 03-02-34.

Notes: the violation no longer does exist.

#### NEW BUSINESS

#### Identify Theft Policy (hand-out)

Reviewed by the Board...

Pete Johnson will prepare the "Identify Theft Policy" that should be signed by the Water Board and Selectboard.

#### UPCOMING AGENDA

- April 20, 2009 Island Line Steering Committee Report (Local Motion-Brian Costello)
- April 20, 2009 Board Discussion/Action: vacancies.. Lister, Planning Commissioners and Constable
- April 20, 2009 Public Works: Leave of Absence

#### EXECUTIVE SESSION... IF NEED BE

Eileen Mitchell made a motion to recess this meeting and to go into Executive Session.  
This motion was seconded by Andre Quintin... hearing no further discussion.. this motion was carried 5-0.

- Town Clerk compensation
- Environmental Court Update

Andre Quintin made a motion to come out of Executive Session and to reconvene

**the meeting with no action to be taken.. this motion was seconded by Eileen Mitchell.. hearing no further discussion.. this motion was carried 5-0.**

**ADJOURNMENT**

**Andre Quintin made a motion to adjourn the meeting. This was seconded by Eileen Mitchell.. hearing no further discussion.. this motion was carried 5-0.**

**Respectfully Submitted,**

**Jo-Ann Tier**

**C: Board – Andre/Robert/Marie/Eileen/Jim  
Town Clerk  
Web Page  
File**