

Draft

North Hero Water Board
Monday – March 22, 2010
Board Meeting/ Town Office... 6:30 P.M.

In Attendance: Water Board – Jay O’Boyle, Robert Rousseau, Rob Cunningham,
Frank Datillio

Absent: Larry Dupont

Board Clerk: Jo-Ann Tier

Town Clerk/Treasurer: Pete Johnson

Water Board Operator: Jeff Gratton

Assistant Water Board Operator: Doug Ward

CALL MEETING TO ORDER

Meeting was called to order by Jay O’Boyle at 6:34 P.M.

APPOINTMENTS... WATER BOARD

Water Board acknowledged the Water Board appointments at the
North Hero Selectboard Meeting - Dated: March 15, 2010

= Jay O’Boyle

= Leonard (Rob) Cunningham

= Frank Dattilio

RE-ORGANIZATION OF THE BOARD

Election of Chair

Robert Rousseau made a motion that Jay O’Boyle be elected Chair of the
North Hero Water Board. This motion was seconded by Rob Cunningham..
hearing no further discussion.. this motion was carried 3-0.

Board Clerk

Jay O’Boyle made a motion that Jo-Ann Tier continue on as the
Water Board Clerk.. this motion was seconded by Robert Rousseau..
hearing no further discussion.. this motion was carried 4-0.

Setting of date and time for meetings

Rob Cunningham made a motion to continue with the present practice
of having meetings the fourth Monday of each month with a starting
time of 6:30 P.M. and with the meetings to be held at the Town Clerk’s
Board Meeting Room. This motion was seconded by Jay O’Boyle..
hearing no further discussion.. this motion was carried 4-0.

Note: At this time, Pete Johnson, informed the Board that the Planning
Commission will be meeting on the fourth Monday of each month in
the Town Clerk’s Board Meeting Room from 5:00 P.M. to 6:15 P.M.
and should anyone arrive early to the Water Board Meeting to
just come into the Board Meeting Room.

Motion to continue with current policies and ordinances

Jay O’Boyle made a motion to continue with the current policies and
ordinances that are in place. This motion was seconded by Rob
Cunningham.. hearing no further discussion this motion was carried

4-0.

Note: suggestion was made to have the minutes reflect that the Water Board is currently working on the Water Board Ordinance and a Safety Procedure Manual.

REVIEW AND APPROVE BILLS FOR PAYMENT

Warrant and invoices in the amount of \$1,210.97 were distributed for review. Said warrant was signed for payment by: Robert Rousseau, Jay O'Boyle, Rob Cunningham and Frank Datillio

ADJUSTMENT OF THE AGENDA

There was no adjustment to the agenda at this time in the meeting.

APPROVAL OF MINUTES ... for February 22, 2010

February 22, 2010... tape for this meeting was recently found... will be approved at the April 26th meeting.

RECOGNITION OF VISITORS AND PUBLIC COMMENTS

No visitors to be recognized this evening.

REPORTS

Water Operator

Jeff informed the Board that in addition to the weekly logs that he is sharing...

- Filter # 4 – running well
- Spring run-off - calm so far this year
- Filter # 1 – should plan for December of 2010.. suggestion not to put off another year
- Alarms - two in number
- Truck... side board
- VT – WARN
note.....Jay reported that contract was signed by Marie Kilbride and Jay O'Boyle

Curb Stop Wrench

A review took place as to who has one and who will be getting one

Larry Dupont
Frank Datillio will be getting one
Robert Rousseau – will be getting one
Rob Cunningham
Jay O'Boyle will be getting one, and
the availability in Town trucks

Recent Water Shut-off at the Potvin's

A brief critic took place. As a result ... the voice mail at the Water Plant will have available to those who call with an emergency... the names with phone numbers for – Jeff Gratton, Doug Ward, all Water Board Commissioners.

Note: Jeff Gratton shared that he has AT & T and the cell phone does not work at his home.

Camp Abnaki – leaks

Jeff updated the board with the leaks at Camp Abnaki. He shared that he will be spending time reviewing their water system.

Vermont Rural – Water Association Annual Conference/Trade Show

Jeff requested permission for he and Doug to attend... The value of continuing education was stressed by Frank Datillio.

Board agreed that Jeff and Doug should attend on May 6th.

Green Mountain Water Environment Association .

A brochure is soon to be received on what will take place on May 20th.

Jeff will share this information at a future board meeting.

Jay O'Boyle made a motion for Jeff and Doug to attend. This motion was seconded by Frank Datillio... hearing no further discussion... motion was carried.

Bow and Arrow Point

Are they still interested in hooking on to the water system?

It was noted that Terry Schaefer should be contacted as he has had conversation with the owner.

Jay will converse with Terry and report back to the Board.

Francis Sub-division

In the talking stages... no paperwork submitted to DRB, yet.

Blow-offs

Red? Blue? It is important that one does not mistake them for a fire hydrant. Board wants consistency with the colors..... blue..

Suprenant – sub-division

Rick has shared that four out of the 5 lots are already sold.

Punch List... for Safety Procedures

Frank Datillio shared his recent visit to the Water Plant. And, the importance of having a “punch list” for safety procedures. Frank stressed, again, one must “think about what can happen”.

The following was discussed:

- Third person involved when the cleaning of the clear wells takes place
One person being assigned “on top” in ease of an emergency.
- Ground fault testing
- Outlets to be grounded
- Battery lights when they are down in the well area
- The Water Department having their own supplies on hand.. i.e.
= multi-meter tester
= outlets to be all grounded – fault device back to a breaker
- Jeff and Frank to continue to work on this punch list
- Purchasing an aerator
- Jeff will put some numbers together in purchases that should be made following the discussion at this meeting. Future agenda item
- Rob will check in to the monies in the budget in the equipment line.

Jay complimented Frank for his expertise in this area and his willing to help with policies and procures.

Town Clerk/Treasurer

Outstanding Water Bill Payments

At the April 26th meeting, Pete, will share with the Board the outstanding water bills with potential cut-off dates..

Water Payment - Joe Poquette

The recent water bill payment was noted... Board asked Jo-Ann to give them copies of the agreement with Bev and Joe Poquette... i.e. number of ERU's.. etc.

UNFINISHED BUSINESS FOR ACTION OR DISCUSSION

Nothing to take place this evening.

CORRESPONDENCE FOR SHARING DISCUSSION ACTION

Nothing to share this evening

CORRESPONDENCE FOR SHARING INFORMATION

Inventory from Selectboard

Memo to the Water Board from the Selectboard dated: March 18, 2010 referencing items that are available for the taking was given to Jeff Gratton to review to see if any of them could be used at the Water Plant. Jay asked Jeff to get back to him on any items he though they could use.

Note: said memo attached to the minutes.

Hook-on Fee

The hook-on fee has been paid for by Allan Inglis 1130 Blockhouse Point Road... Jim Martin will be doing the work.

EXECUTIVE SESSION

Executive Session not needed this evening...

AGENDA BUILDING

Water Operator - Punch list for water safety
Town Clerk/Treasurer - Update on Delinquent Water Bills

ADJOURNMENT

Jay O'Boyle made a motion that the meeting b adjourned at 7:30 P.M. This motion was seconded by Rob Cunningham.. hearing no further Discussion.. this motion was carried.

Respectfully Submitted,

Jo-Ann Tier

