

Draft

**North Hero Water Board Meeting  
Monday, February 22, 2010  
Board Meeting Room/Town Office  
5:00 P.M.**

**In Attendance: Water Board: Larry Dupont, Jay O'Boyle, Robert Rousseau,  
Rob Cunningham late 5:11 Frank Dattilio  
Board Clerk: Absent  
Water Board Operator: Absent  
Town Clerk/Treasurer:**

**CALL MEETING TO ORDER**

Meeting was called to order at 5:50 P.M.

**REVIEW AND APPROVE BILLS FOR PAYMENT**

Warrant with invoices were circulated for review in the amount of \$1,400.34. Said warrant was signed by Larry Dupont, Jay O'Boyle, Robert Rousseau, Rob Cunningham and Frank Dattilio

**ADJUSTMENT OF AGENDA**

No adjustment at this time in the meeting

**APPROVAL OF MINUTES** January 25, 2010

Robert Rousseau made a motion to accept the minutes of January 25, 2010 as read. This motion was seconded by Jay O'Boyle.. hearing no further discussion.. this motion was carried 4-0.

Note: Rob Cunningham not present when minutes were approved.

**RECOGNITION OF VISITORS AND PUBLIC COMMENTS**

No visitors to be recognized at this time in the meeting.

**REPORTS**

**Water Operator**

Jay acknowledged the report sent with weekly accomplishments by Jeff Gratton.

- Jeff's concern continues for having two filters that could not work  
To do filter 1, starting in December of this year is Jeff's recommendation.  
As it will be 2 to 3 months with the filter down to analyze its problem  
i.e. ordering parts, etc.  
Terry (Schaefer) wondered if the plate on filter 1 could be a problem as it flushes.  
Suggestions were to check with other water plants to see if they have had a similar problem and who did they have service their problem..  
note: Jay will talk with Jeff about looking for other companies to send out a representative to look at the filter once it is been torn apart.  
rather than go with the most expensive person to resolve the problem.

Board is in agreement that it is nice to hear what is going on, on a weekly basis from the Water Operator.

It was suggested that Jeff should be just a little more detailed for those who do not understand the chemicals, flushing, etc.

Note: Jay will touch base with Jeff on this.

Frank does plan to visit the plant to go over with Jeff the testing process etc., to become more aware. And, Frank wants to go through the safety procedures.

WARN – Mutual Aid

Non-binding? Ans. yes. Contract needs to be signed  
Larry Dupont did not see a need for an attorney review of this contract.  
Larry Dupont made a motion that the Board get a new contract and to authorize the Chair of the Water Board to sign it and to encourage the Board of Selectboard to have their Chair sign this contract.

Safety Procedures Manual

Board agreed to review this manual prior to the next meeting.

Filter repair quotes from Siemens

Discussion.... filter 4 has never really worked right since being installed.

**Town Clerk/Treasurer**

Approximately \$11,000.00 is hanging out their right now (first three payments). Which is about 2.5%, this is pretty much in line with what the Town is doing at this time.

Area of Concern - board pretty much aware of at this time.

Phone system was reviewed.. 1 for alarm system dedicated line

.. 1 for general use

.. 2 cell phones = \$85.00 a month

Note... \$180.00 - \$200.00 a monthly cost

... Pete looking in to Comcast to perhaps reduce this cost.

Question was asked - were would mileage expense be taken out of... Ans. Water Education and Training.

**UNFINISHED BUSINESS FOR ACTION OR DISCUSSION**

**Safety in the pump vault**

Frank spoke with Jeff.

Oxygen levels - can accumulate - some way to getting out?

Ventilate before one goes down - exhaust fans in the area?

Man-holes are cleaned once a year (waste)

The availability of having a pump/meter before you go in... especially if something happened in the middle of the night.

It is a long ways down... a two man job.

It was noted that a eye wash station is in that location.

Note: Frank will be looking into what is in question and report at the next meeting.

**Agreement of Lease Between State of Vermont and Agency of Transportation  
and Town of North Hero**

Robert Rousseau informed the Board that the first lease was signed by the Selectboard.

Jay explained why a second lease was received.

Larry Dupont made a motion that the Water Board signed the second lease. This motion was seconded by Robert Rousseau.... hearing no further discussion this motion was carried

5-0

Water Use Ordinance - rewrite/update

No comments on tape.

**CORRESPONDENCE OR SHARING - DISCUSSION/ACTION**

**Re-appointments**

A motion was made by Larry Dupont to recommend the re-appointment of Jay O'Boyle, Rob Cunningham and Frank Dattilio to the Water Board. This motion was seconded by Rob Robert Rousseau.. hearing no further discussion.. this motion was carried 5-0.

Board also agreed to recommend the re-appointment of Jo-Ann Tier as Board Secretary.

**CORRESPONDENCE FOR SHARING – INFORMATION**

None at this time.

**EXECUTIVE SESSION**

Larry Dupont made a motion to recess the Water Board Meeting and to go in to Executive Session at 6:17 P.M. This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried

**5-0.**

**Larry Dupont made a motion to come out of Executive Session at 6:45 P.M. and to reconvene the meeting with no action to be taken. This motion was seconded by Rob Cunningham.. hearing no further discussion.. this motion was carried 5-0.**

## **AGENDA BUILDING**

## **ADJOURNMENT**

**Larry Dupont made a motion to adjourn the meeting at 6:47 P.M. This motion was seconded by Jay O'Boyle.. hearing no further discussion.. this motion was carried 5-0.**

**Respectfully Submitted,**

**Jo-Ann Tier**

**Note: minutes were prepared from a tape.**

**C: Board: Larry, Rob, Robert, Jay, and Frank  
Town Clerk  
Web Page  
File**