

Draft....

**North Hero Selectboard Meeting  
Monday, July 21, 2008  
at North Hero School Library 6:00 P.M.**

**In Attendance: Selectboard: Marie Kilbride, Robert Rousseau, Eileen Mitchell, and Jim Martin**

**Note: Andre Quintin – absent for first part of this meeting.**

**Board Clerk: Jo-Ann Tier**

**Guest List Signatures: Mary Jane Healey, Jack Miller,  
Ritch Winter and Larry/Jeanine Pratt**

**CALL MEETING TO ORDER**

**Meeting called to order by Chair Marie Kilbride at 6:00 P.M.**

**RECOGNITION OF VISITORS AND PUBLIC COMMENT**

- **Claudine Williams.. not in attendance this evening**

**ADJUSTMENT OF AGENDA**

**No adjustment to the meeting at this time.**

**WATER QUALITY GRANT – PELOTS POINT..**

**Distributed to the Board and reviewed by Chair was information received from Ritch Winter, President, PBRA... Subject: Weed Harvesting Employment....**

**Reviewed was what the PBRA would like to accomplish with the Board....**

- 1. Advertise the positions available and conduct pre-hiring interviews**
- 2. Would physically hire the weed harvesters – need 4 (in addition to the boat captains)**
- 3. The captains are not paid – they are volunteers**
- 4. The harvesters would be added to the Town payroll.. as Town employees**
- 5. Town would issue a payroll check to each employee.. with all tax deductions.. including FUTA and SUTA, and any matching**

taxes.

6. PBRA would reimburse the Town of North Hero for the employees' salaries, taxes, matching taxes, and Worker's Compensation.
7. Estimated that the entire payroll, including Worker's Comp, would be approximately \$4,000.00.

Note: spreadsheet info does not include any matching taxes.

Larry and Jeanine Pratt reviewed past history with the Board

Discussion took place....

- they are now covered under the Town umbrella policy
- age of workers was questioned
- PBRA would set the rate of pay

This issue was tabled until Chair can check into age question for the Harvestors.

#### TOWN CLERK/TREASURER VACANCY

Marie Kilbride reviewed ad to be placed in The ISLANDER for an interim appointment...

Discussion..... =Interim appointment would be until – November 2008.

=Individual (s) would have to seek election in November and again in March 2009.

= Posting for position would be done by Chair.

= Deadline for submission would be August 29<sup>th</sup>.

= Copies of the duties for the Clerk and/or Town Treasurer position would be available for those interested.

Kim spoke with Chair earlier about assistant in the office. She asked if Biffy Gallant could be her assistant

Note: Board to meet with Biffy Gallant later in this meeting.

#### REPORT

Public Works

...Grass cutting – put out to bid

Jim reported that Kevin right now will seek help as needed... Jim will keep Board in touch.

...Road salt

Kevin is investigation this... future agenda item.

...Guidelines for resumption of Brush Collection

Discussion... grinder may have to be used... Kevin and Jim continue to review.

## **BOARD ACTION**

The following Select Board signed -  
= Check Warrant Report Payroll... in the amount of  
\$7,128.50  
= Check Warrant .. Accounts Payable – report Total: \$18,165.95  
Marie Kilbride, Robert Rousseau, Jim Martin and Eileen Mitchell.

## **PREPARATION/REVIEW FOR INFORMATIONAL MEETING**

Available for review if need be at this evening meeting....  
.... Drawings....  
.... Krebs and Lansing site plan  
.... Transparency prepared with end-of-the-year-balances  
.... Letter of Intent signed by Town of North Hero and the North  
Hero Town School District  
.... Leave Agreement Final Amended by GN 7.08 doc.

Skip Dorwaldt will be the moderator.

## **CORRESPONDENCE AND SHARING**

### Correspondence from Nancy Elwess

Copies of the letter from Nancy Elwess dated July 09, 2008 were photo copied and distributed to the Board.

Chair Kilbride reported that she (Nancy) is complaining about the speed in which a report was provided to her after a house break-in.

She is looking to have a new Sheriff or an overhaul in the present Department.

Discussion.....

Board agreed to forward this letter to the Sheriff. Marie will do this along with a short letter to Connie Allen.

### Correspondence – Pre-Disaster Mitigation Competitive Grant Program

Copies of the letter from the Vermont Emergency Management – Department of Public Safety... re: pre-Disaster Mitigation Competitive (PDM-C) Grant Program- FY 2009...

Chair asked Board to review said letter... noting that each state is allocated \$575,000.00.

### Correspondence – Agency of Transportation

Copies of the letter dated July 07, 2008 was given to the Board...

Re. Ancient Roads legislation, municipalities have the option of mass discontinuing their town highway map by February 10, 2010.

## **EXECUTIVE SESSION..**

**Eileen Mitchell made a motion to recess this meeting and to go into Executive Session at 6:30 P.M. for a personnel issue. This was seconded by Jim Martin hearing no further discussion this motion was carried 4-0.**

**Eileen Mitchell made a motion to come out of Executive Session and to reconvene the meeting at 6:46 P.M. This was seconded by Robert Rousseau... hearing no further discussion.. this motion was carried 4-0.**

**Eileen Mitchell made a motion to hire Biffy Gallant as an assistant to Kim and that she be hired at the rate that she was making when she left which she said was \$13.39.. this figure will be verified with Kim... this motion was seconded by Jim Martin.. hearing no further discussion.. this motion was carried 4-0.**

**Chair suggested that following the informational meeting that the Board meet with Kim Surprenant to review hours for Biffy and to discuss the adjustment for Kim's salary at this time.**

**Jim Martin made a motion to recess this meeting and to reconvene after that informational meeting. This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried 4-0.**

**Eileen Mitchell made a motion to reconvene this meeting at 8:30 P.M. and to go into Executives Session for a personnel issue... this motion was seconded by Jim Martin.. hearing no further discussion.. this motion was carried 5-0.**

**Note... Andre Quintin was present for this part of the meeting.**

**Chair noted that the Board came out of Executive Session at 8:57 P.M.**

**Eileen Mitchell made a motion to come out of Executive Session and to reconvene the meeting and that Kim Surprenant's salary be increased to \$15.00 per hour considering extra duties and responsibilities that she is taking on effective immediately. This motion was seconded by Jim Martin.. hearing no further discussion.. this motion was carried 5-0.**

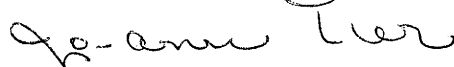
**AGENDA BUILDING**

**Not this evening**

**ADJOURNMENT**

**Jim Martin made a motion to adjourn this meeting at 9:00 P.M.  
This was seconded by Eileen Mitchell... hearing no further discussion..  
this motion was carried 5-0.**

**Respectfully Submitted,**



**Jo-Ann Tier  
Board Clerk**

**C: Board Marie, Eileen, Robert, Andre, Jim  
Kim Supernault  
Web Page  
File**