

Draft

North Hero Selectboard Meeting
Monday, March 16, 2009..5:30 P.M.

In Attendance: Selectboard - Andre Quintin, Marie Kilbride, Eileen Mitchell
and Robert Rousseau

Absent: Jim Martin (sugaring time)

Board Clerk: Jo-Ann Tier

Town Clerk/Treasurer: Absent – on holiday

Guest List: Not signed by anyone.

The following were in attendance –

Lou Dorwaldt 1 5:36 – David Jacobs

Doug Ward

CALL MEETING TO ORDER

Meeting was called to order by Chair Marie Kilbride at 5:30 P.M.

VISITORS AND PUBLIC COMMENT

Lou Dorwaldt passed out a memo to the Selectboard from the North Hero Cemetery Commission which referenced the Cemetery Commission requesting permission to begin using the monies allocated in Article 3 before 1 July 2009. Borrowing against the \$15,500 allocated for fiscal year 2010 for the mapping of North End, South End, Hyde, and Jerusalem cemeteries will:

- 1.Enable the NHCC to enter into a contract in this fiscal year that will be less expensive than prices quoted for the coming fiscal year.
- 2.Enable the NHCC to contract for the mapping to begin immediately. If we cannot contract until 1 July 2009 we will most likely not be able to get on this year's schedule.
- 3.Enable us to comply with State of Vermont cemetery guidelines. Presently, we are not in compliance with the state guidelines for fencing and for mapping. We have been able to keep the state at "arms length" by ensuring them that we are in the process of complying. By contracting for the mapping now, we will demonstrate that we are bargaining in good faith.

Before the commission accesses any of the monies allocated in Article 3.. they will first use monies presently in the cemetery account. The commission does not feel they will have enough to cover the entire project cost (\$15,500.00) for the mapping.

Discussion.....

Board agreed to take action for access to this money at their next meeting when Pete Johnson, Town Clerk/Treasurer was in attendance.

Note: copy of memo to Pete Johnson.

David Jacobs reviewed with the Board the Zoning Administrator search that took place....

2 ads did run in the Islander in October and November of 2008.

6 applicants responded from the advertising

Applicants provided with:

- Position description (when requested)**
- Office hours requirement**
- Anticipated time and DRB interaction**
- Length of term (remainder of term through March 2009)**

Interview held on December 8, 2008 for 5 of the 6 applicants

Recommendations made to Selectboard on December 15, 2008

Discussion

Andre Quintin reviewed Jack Miller's approach with the landowner.. "common sense".

David shared that Joe Wilusz will be attending the meeting to make a recommendation for appointment.

Board agreed to table discussion until Joe arrived.

ADJUSTMENT OF AGENDA

Under Board Discussion/Action = Joe Wilusz.. appointment of Zoning Administrator

APPROVAL OF MINUTES... March 09, 2009

Note: minutes for March 09, 2009 will be approved at the April 06, 2009 meeting.

REPORTS

**Island Line Steering Committee Report (Local Motion –Brian Costello)
Jo-Ann shared with the Board that Mr. Costello had phoned her today and asked to attend the April 20, 2009 Selectboard Meeting. He had hoped to forward the Island Line Steering Committee Report to the Board prior to the attendance at their meeting to read. This was not possible, therefore,**

asked to be on the April 20th agenda.
Future Agenda Item.

Public Works

Marie shared that there is a “wash-out” on Pelots. and Jim Martin is on top of it.

- Update on Dubois and King Scholarship monies .. Jim absent
- Update on paperwork from Randy Reed.. Jim absent

Town Clerk/Treasurer

Report not given.. Town Clerk/Treasurer away on holiday.

BOARD DISCUSSION/ACTION

Approval of Warrant

Town Clerk/Treasurer out of Town.. warrant not presented for approval

UPDATE ON POLICIES AND ORDINANCE (S):

Culvert Policy

Board agreed to table discussion and/or acceptance until Jim Martin was in attendance.

Jo-Ann was asked to get in touch with Pat Loyer to get copies of the permit forms for Board review.

Legal Fees Policy

Discussion

Eileen Mitchell made a motion to approve the Legal Fees Policy as written.. this motion was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 4-0.

Purchasing Policy and Conflict of Interest Policies

Dog Ordinance

Policies/Ordinance were reviewed

Robert Rousseau made a motion that these policies be forwarded on to the Town Attorney for review prior to adoption. This motion was seconded by Eileen Mitchell.. hearing no further discussion.. this motion was carried 4-0.

Robert Rousseau shared that he has found someone who has expressed an interest in assuming the role as Animal Control Officer.. name: Doug Ward.
Discussion...

Board agreed that they have advertised this appointment many times with no success.

Eileen Mitchell made a motion to appoint Doug Ward as Animal Control Officer. This was seconded by Robert Rousseau.. hearing no further discussion this motion was carried 4-0.

Policy for soliciting interest in appointed town positions

Discussion.....

Review of draft policy concerning filling positions by appointment took place. Eileen Mitchell made a motion that the following - Filling Positions By Appointment Policy be approved by the Board...

“At the first selectboard meeting after town elections, the board acts to fill vacant town offices by appointment. At this time, town commissions, committees, and boards submit names of candidates to serve on their boards. Prior to submission of candidates to the selectboard, the commission, committee, or board will place a notice in a newspaper of general circulation in North Hero indicating an upcoming vacancy and soliciting applications for the position.”

This motion was seconded by Andre Quintin.. hearing no further discussion this motion was carried 4-0.

DC Energy – action to be taken on alarm system deposit

Communication from DC Energy Innovations dated February 05, 2009 was referenced.

- Adding middle door control increases cost to \$5,395.00
- Annual cost for monitoring is \$186.00
- 30% deposit will be required to maintain this price until July 01, 2009.. otherwise quote is valid for 30 days from the above date.

Discussion.... what figure was put into the budget was questioned. Town Report .. page 30 ... Town Office.. re: town office upgrades has a total of \$11,200.00.

This item is tabled until the budget paperwork can reference this question. Future Agenda Item... under Report: Town Clerk/Treasurer

Review advertisement for appointments to vacant town positions

Discussion

Eileen Mitchell made a motion seconded by Andre Quintin that the following "Notice of Position Vacancies" Town of North Hero appear in THE ISLANDER on March 24th and March 31st.

"The North Hero Selectboard seeks to fill the following vacancies: Lister, Planning Commissioner and First Constable. These are interim appointments. The individuals selected will serve until the next annual town meeting, at which time the voters of North Hero will elect individuals to fill these positions. To obtain a list of the duties and responsibilities for each position, contact Jo-Ann Tier, Selectboard Clerk, at 372-6682. Send letters of interest indicating experience by April 15, 2009, to the North Hero Selectboard, Post Office Box, Box 38, North Hero, VT 05474.

Questions concerning this notice may be addressed to Marie Kilbride Selectboard Chair, at 372-3317." Hearing no further discussion this motion was carried 4-0.

Zoning Administrator

Joe Wilusz spoke on behalf of the Planning Commission asking that the Board re-appointment David Jacobs as the Zoning Administrator.. a re-visit took place on the past "Zoning Administrator Search" used by the Planning Commission from October 2008 to December 08, 2008.

Andre re-visited the approach used by Jack Miller.. his approach with the landowner.. he stayed neutral and used common sense.

Joe shared with the Board the interest, time, etc. that David Jacobs has put in to his appointment as Zoning Administrator.

Robert Rousseau made a motion that the Selectboard accept the recommendation by the Planning Commission to appoint David Jacobs as the North Hero Zoning Administrator for a three (3) year term.

This motion was seconded by Eileen Mitchell.. hearing no further Discussion .. motion was approved.. 4-0 Note: no nays were sounded.

David, at this time, did share with the Board that he would be back to the Board... he felt some of the fees could be combined and wanted to share this with the Board.

Census Committee

Marie asked the Board to think about folks who may help on this Committee.

This item will be tabled - Marie has some information she would like Board to reference prior to discussion.

CORRESPONDENCE AND SHARING

Lake Champlain – Chamber of Commerce

Letter to the Board which referenced resources that are becoming available through the stimulus package.

Vermont Municipal Highway Association

Annual Dues of \$10.00 for municipality....

Note: information given to Jim Martin to review.

Guidelines For the Proper Installation of Mailboxes and Safety on the Job

Marie briefly shared content...

Note: copies given to Jim Martin

64th Annual Town Officers' Education Conferences

Spring 2009 April 13th Colchester

Vermont League of Cities and Towns

Montpelier, Vermont Saturday, April 4, 2009

Selectboard Institute

SD Ireland Companies

Letter received from Dick McAvenia, Project Manager which announced The merging of United Paving Company with S.D. Ireland... Letter requested that Public Works be informed.

Note: Letter given to Jim Martin

Northwest Regional Planning Commission

Vermont Emergency Management EOC Operations Course

This was held in February at The Abbey Restaurant in Sheldon, Vermont. Lou Dorwaldt shared with Andre that he could phone that office and have the minutes forwarded on to him.

Prevent Child Abuse

April will be Proclaimed by Governor Douglas as "Child Abuse Prevention Month" on April 9th at the Statehouse with a 11:00 A.M. ceremony.

The letter went on to say the national symbol for child abuse prevention is the Pinwheel and encouraged support for prevention by "planting" a "Pinwheel Garden", etc.

EXECUTIVE SESSION... (IF NEED BE)

AGENDA BUILDING

April 06, 2009

Board Discussion/Action: =DC Energy- action to be taken on
alarm system deposit
=Census Committee
=Approval of minutes for March 09,2009
=Culvert Policy
=Act on NHCC request
Report: Town Clerk =review budget figures for Town
Office Upgrades

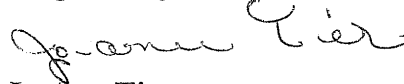
April 20, 2009

Island Line Steering Committee Report (Local Motion – Brian Costello)
Board Discussion/Action: vacancies... Lister, Planning
Commissioners and First Contable

ADJOURNEMENT

Andre Quintin made a motion to adjourn this meeting. This was seconded by Eileen Mitchell.. hearing no further discussion.. this motion was carried 4-0.

Respectfully Submitted,



Jo-Ann Tier

Board: Andre Quintin, Robert Rousseau, Jim Martin, Eileen Mitchell and Marie Kilbride
Town Clerk.. Pete Johnson
Web Page
File