

Draft

North Hero Selectboard Meeting
Monday.... January 18, 2009 5:30 P.M.
Board Meeting Room/Town Office

In Attendance: Selectboard: Marie Kilbride, Eileen Mitchell, Jim Martin,
Robert Rousseau and Andre Quintin
Board Clerk: Jo-Ann Tier
Town Clerk/Treasurer: Pete Johnson
Public Works: Pat Loyer
Guest: Ruth Wallman, Chamber of Commerce
Advisory Committee: Lou Dorwaldt
Representing the North Hero Historical Society: Bob Greenough/Lou
Dorwaldt

CALL MEETING TO ORDER

Meeting was called to order by chair at 5:30 P.M.

REVIEW AND APPROVE BILLS FOR PAYMENT

The warrant with invoices for payment was circulated Said warrant - in the amount of \$7,884.34 - was signed by Marie Kilbride, Eileen Mitchell, Jim Martin, Robert Rousseau and Andre Quintin

ADJUSTMENT OF AGENDA

No adjustments to the meeting at this time

APPROVAL OF MINUTES FOR...December 21, 2009

Eileen Mitchell made a motion that the minutes of December 21, 2009 be accepted as written.. this motion was seconded by Jim Martin.. hearing no further discussion... this motion was carried 5-0.

RECOGNITION OF VISITORS AND PUBLIC COMMENTS

Chamber of Commerce – Ruth Wallman

Great Ice in Grand Isle update....

Marie reviewed an e.mail from the Market Place Insurance Discussion..

Co-insurers vs secondary was discussed

Andre Quintin made a motion that the Town of North Hero would be a secondary insurer for this Great Ice event. This motion was seconded by Jim Martin.. hearing no further discussion the motion was carried 5-0.

The Board instructed Marie Kilbride to send a letter to the Chamber sharing that the Board would be a secondary insurer for the Great Ice and that the Board is asking Ruth Wallman to research who is the primary insurer and report back to the Selectboard with this information.

A review took place that the Selectboard, at one of their budget meetings, did finalized what will be presented to the town in March for 2010-2011.
An article for Great Ice will appear for the amount of \$1,500.00 Articles presented in March – if approved – the monies will not be available until after July 01, 2010.

The Board thanked Ruth for coming to the meeting.

ANNUAL REPORT...

Dedication... Bart Wilcox

In the absence of Bart Wilcox, Marie Kilbride, shared with the Board that the name of the person who Bart Wilcox is recommending that the Town Report be dedicated to - Ira Trombley.

Jim Martin made a motion that the Town Report be dedicated to Ira Trombley. This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried 5-0.

Note: Bart will start to work on writing this dedication.

Explanation to SB Budget.. Marie Kilbride

Marie read the explanation she prepared for the Selectboard budget.
Board agreed that the explanation should appear as written.

2010 LIQUOR LICENSE RENEWALS

Jim Martin made a motion that the Board recess the meeting and go into the Liquor Board Meeting... This motion was seconded by Robert Rousseau... hearing no further discussion this motion was carried 5-0.

Jim Martin made a motion that the following liquor license renewals be approved by the North Hero Selectboard.

Shore Acres Resort Motel – 1st Class Hotel License
Holiday Harbor Lodge – 2nd Class License
North Hero Marina – 1st Class Cabaret License & 2nd Class License
Hero's Welcome, Inc. – 2nd Class License & Tobacco License

This motion was seconded by Eileen Mitchell... hearing no further discussion this motion was carried 5-0.

Andre Quintin made a motion for the Board to come out of the Liquor Board Meeting and to reconvene the Selectboard Meeting... this motion was seconded by Jim Martin... hearing no further discussion.. this motion was carried 5-0.

REPORTS

Public Works

2010 Certificate of Highway Mileage... Marie Kilbride

Marie Kilbride gave Jim Martin the information received from the Agency of Transportation... 2010 Certificate of Highway Mileage.. this certificate must be completed in order to determine North Hero's share of state aid for Town Highways for Fiscal Year 2011.

Certificates must be postmarked on or before February 20, 2010. Certificates that are postmarked after February 20, 2010 may not be processed.

After the Agency has approved and signed the certificate.. a copy will be returned.

Pelots Point...

Pat shared that sanding will be doubled up in the areas of concern on this road.

Town Garage

Discussion took place.. is the roof sweating? Pat will remove pieces of plywood and report back to Jim Martin.

Jim, in turn, will report back to the Selectboard.

Easements

Scandore Family

Proper transfer papers are being worked between Paul Gillies and the Scandore Family. This easement should be coming to closure very soon..

Pelots Point

Easement may be delayed until heirs grant permission.

Future agenda item.

Town Clerk/Treasurer

Clarification of Town Overtime Policy

Draft distributed.....

Discussion

Jim Martin made a motion that the "Clarification of Town Overtime Policy" be adopted as a supplement to the existing Personnel Policies. This motion was seconded by Robert Rousseau.. hearing no further discussion this policy was signed by all the Selectboard.

Discussion of Employee Acknowledgement of Personnel Policies Form

Draft A and Draft B was reviewed by the Board.

Board agreed to Draft B and asked that part of the fourth paragraph be removed.. which starts with the wording I agree I will conform to these policies.....

Robert Rousseau made a motion seconded by Andre Quintin that the Board adopt this policy.. Employee Acknowledgment of Receipt of North Hero Personnel Policies.

This motion was seconded by Andre Quintin... hearing no further discussion.. this motion was carried 5-0.

Note: Policy will be prepared for Board signatures at the next scheduled meeting.

Draft of the March Warning

Distributed to the Board was a draft of the warning for their review for changes. Changes were given to Pete Johnson.

The warning will be prepared for Board signatures by Pete Johnson.

UNFINISHED BUSINESS FOR ACTION OR DISCUSSION

Co-sponsorship/Insurance for Great Ice

Discussed under Recognition of Visitors and Public Comments with Ruth Wallman from the Chamber of Commerce

Dog Ordinance.... Lou Dorwaldt

Marie read the memo she sent to the Advisory Committee on Town Policies and Ordinances dated: December 17, 2009

Lou Dorwaldt reported that the committee did converse over the phone and that the following is recommended by them:

- Not to insert the word provocation in .. Section 2.. C and B
- Not to include the suggestion change in Section 5.. 1st paragraph

Discussion.....

Marie will prepare a draft with suggested changes (having the them in red) in the approved Dog Ordinance for review by the Board at their next meeting.

Informational Meeting and Warning

The Informational Meeting has been scheduled for Monday, February 22nd at 6:30 P.M.

Marie will answer questions on the proposed budget with referrals being made to other Board members if the need be.

Designation for Emergency Shelter... Lou Dorwaldt/Bob Greenough

Discussion...

North Hero School is the designated Emergency Shelter site. The value of having two sites was discussed.

Robert Rousseau made a motion to re-designate the Community Hall as the secondary Emergency Shelter for the Town of North. This motion was seconded by Jim Martin.. hearing no further discussion..This motion was carried 5-0.

A request was made that the North Hero Historical Society send a letter to the Selectboard which gives the Town permission to use this building as a secondary Emergency Shelter site.

Generator at Community Center... Lou Dorwaldt/Bob Greenough

Discussion...

- Question – who does the generator belong to? Ans. Town of North Hero
- Question – is the generator currently hook-ed up? Ans. no
- Question - is the generator currently under a yearly maintenance contract. Ans. paperwork given to Bob Greenough by Pete Johnson

Andre Quintin made a motion that because the generator does belong to the Town of North Hero, any expenditures associated with the generator will be taken care of by the Town of North Hero. The hook-up fee will be at the expense of the Historical Society .

This motion was seconded by Robert Rousseau.. hearing no further discussion.. this motion was carried 5-0.

Tables/Chairs in trailer at the school site.. Lou Dorwaldt/Bob Greenough

Discussion...

- Questions.. who owns them.... Ans. some have been purchased by the Town of North Hero, the Methodist Church and a question was asked if the Fire Department had purchased any?

It was noted that they all have been marked with a NH for easy identification

- Tables and chairs are located.. at Camp Ingalls and in the trailer on school property
- How many chairs and tables there are = remains in question.

Jim Martin will have Public Works take an inventory and the results will be shared with the Board of Select.

CORRESPONDENCE/SHARING – DISCUSSION/ACTION

Appointment... Water Board Commissioner... Robert Rousseau

Robert Rousseau informed the Board that the Water Board is asking that the Selectboard appointment Frank Dattilio to the Water Board.

Brief discussion...

Jim Martin made a motion that Frank Dattilio be appointed to the North Hero Water Board. This motion was seconded by Eileen Mitchell.. hearing no further discussion.. this motion was carried 5-0.

Note: Robert Rousseau will send a letter to Frank Dattilio of his appointment. Letter was mailed out – January 19, 2010.

Letter from Listers for action. NO APPEALS OR SUITS PENDING FOR 2009-2010 GRAND LIST

Grand List of April 01, 2009.. Town of North Hero

There are no appeals pending from actions of the Listers nor suits to recover taxes paid under protest pending.....

Jim Martin made a motion that the Board of Select sign the Certificate- “No Appeal or Suit Pending”

This motion was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 5-0.

Note: signed document was given to Town Clerk, Pete Johnson.

Correspondence 2010 Animal Control Housing Agreement

Communication received from BJ Rogers, Executive Director – Humane Society of Chittenden County was read by Marie Kilbride, Chair.

Question was raised... why was this letter sent to North Hero? Etc....

Discussion

Note: Robert Rousseau will discuss this with Doug Ward and report back to the board of his findings.

E.mail from Dr. George E. Milo

E.mail from George Milo dated: January 13th was shared with the Board.

Said e.mail referenced that Mr. Milo wanted to register his objection with the Town of North Hero Selectboard and ask the Board not to fund the request from the Board of Methodist Church Trustees requesting a one-time donation of \$1,000.00 in the fiscal year 2011 to support the Champlain Islands Food Shelf Building Fund.

Marie read her reply to Mr. Milo.

Discussion –

Jim Martin made a motion to amend the motion that was carried at the December 21, 2009 meeting ... and the motion is to be to donate the sum of money as direct aid to the Grand Isle County Food Shelter. This motion was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 5-0.

Note: copy of said e.mail from Mr. Milo attached to the minutes given the Town Clerk

CORRESPONDENCE/SHARING – INFORMATION

Letter from Tarrant, Marks & Gillies.... January 08, 2010

Board acknowledged this correspondence from Tarrant, Marks & Gillies which referenced that effective February 01, 2010 standard rate for municipalities will be \$140.00 per hour.

Question was asked if the Board had ever seeked quotes for service from another law firm.

Marie shared the importance of having a law firm with a knowledge of municipality workings. And, she shared should the Board wish to seek charges from other law firms that this would be done.

Correspondence from Listers.. State Equalization Study and Reappraisal

A copy of the memo to Selectboard... dated January 05, 2010 was distributed to the Board.

Memo references that the listers have thoroughly reviewed the Equalization Study and its prediction of imminent re-appraisal.
Listers have contacted two reliable and recommended firms to quote on reappraisal in the next two year time frame.
Bids have been received.. they range from \$74,500 to \$87,450.
Listers are currently exploring alternatives to a full re-appraisal. The best option at this point is a land study that will create new land, lakefront, inland and perhaps neighborhood values but retain the buildings as they exist.
Board will be keep apprised of all changes and possibilities as they become clear.
Noted: copy of said memo attached to the minutes sent to the Town Clerk.

VLCT 2010 Legislative Priorities

Circulated to the Board

VLCT News

Circulated to the Board

Ancient Roads

Does the Town want to become involved or not?
Marie asked the Board to give this some thought so that a Board decision can be taken at a future meeting.

AGENDA BUILDING

February 01, 2010

Unfinished Business For Action or Discussion - Human Society..
2010 Animal Control Housing Agreement.... Robert Rousseau

Future Agenda Items:

=Did anyone apply for the Emergency Management Director's position?
Applicants were asked to submit a letter of interest no later than January 04, 2010.
=Ancient Roads

EXECUTIVE SESSION

Executive Session not needed this evening

ADJOURNMENT

Jim Martin made a motion to adjourn the meeting at 7:55 P.M. This motion was seconded by Andre Quintin.. hearing no further discussion.. this motion was carried 5-0.

Respectfully Submitted,

Jo-Ann Tier

C: Board of Select: Marie/Jim/Andre/Robert and Eileen
Town Clerk
Web Page
File

Note: A binder with North Hero policies and ordinances was given to each Board of Select.